



YENEPOYA

(DEEMED TO BE UNIVERSITY)

Recognized under Sec 3(A) of the UGC Act 1956
Accredited by NAAC with 'A' Grade

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances/prevention of sexual harassment and prevention of ragging

Minutes of the meetings of Student Grievance Redressal Committee, Internal Complaints Committee and Anti Ragging Committee.

INDEX

Sl. No	CONTENTS	PAGE NUMBER
I	Minutes of the Meeting of the Student Grievance Redressal Committee	
	a. Summary of the student grievances and action taken by the constituent colleges of Yenepoya (Deemed to be University)- 2021-2016	6-13
	b. Meeting notice and Minutes of the meetings of the Student Grievance Redressal Committee of Yenepoya (Deemed to be University) 1. Minutes of the meeting held on 07/04/2021 2. Minutes of the meeting held on 16/03/2020 3. Minutes of the meeting held on 25/03/2019 4. Minutes of the meeting held on 24/02/2018 5. Minutes of the meeting regarding online grievance redressal portal- 06/09/2017 6. Minutes of the meeting held on 25/03/2017	15-25
	c. Online Student Grievance Redressal Portal 1. Summary of UGC Online Student Grievance Redressal Portal 2. Communications received from UGC and detailed report of grievance redressal	27-29 30-41
II	Minutes of the meeting of the Internal Complaints Committee	
	a. Summary of the activities of the Internal Complaints Committee of Yenepoya (Deemed to be University)- 2020-2015	43-45
	b. Meeting notice and Minutes of the meetings of the Internal Complaints Committee of Yenepoya (Deemed to be University) 1. Minutes of the meeting held on 06/01/2021 2. Minutes of the meeting held on 02/06/2020 3. Minutes of the meeting held on 26/11/2019 4. Minutes of the meeting held on 26/03/2019 5. Minutes of the meeting held on 10/08/2018 6. Minutes of the meeting held on 06/01/2018 7. Minutes of the meeting held on 13/07/2017 8. Minutes of the meeting held on 26/04/2017 9. Minutes of the meeting held on 14/09/2016	46-72

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III	Minutes of the Meeting of the Antiragging Committee	
	a. Summary of the minutes of the meeting of the Anti-Ragging Committees of the constituent units of Yenepoya (Deemed to be University) from 2021-2016	74-80
	b. Meeting notice and Minutes of the meetings of the Anti-Ragging Committee of Yenepoya (Deemed to be University) 1. Minutes of the meeting held on 24/2/2021 2. Minutes of the meeting held on 11/12/2019 3. Minutes of the meeting held on 20/12/2018 4. Minutes of the meeting held on 18/12/2017 5. Minutes of the meeting held on 12/12/2016	81-90

Minutes of the meeting constituent colleges of Yenepoya (Deemed to be University)

Student Grievance Redressal Committee: [Link](#)

Anti Ragging Committee: [Link](#)

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Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

BACKGROUND INFORMATION ON THE SUMMARY SHEET

Yenepoya (Deemed to be University) was established in the year 2017. Ever since, it has established new constituent units, departments and centers to enhance the scope of academic diversity. Accordingly, the University has 9 constituent units. Each of these units has mechanisms for the primary redressal of student grievances, prevention of sexual harassment and prevention of ragging. There are committees constituted at the institutional levels and they meet regularly to address issues pertaining to student grievances, sexual harassment and ragging.

The minutes of the meetings of the student grievance redressal committee, internal complaints committee and anti-ragging monitoring committee of the respective units have been shared with the University and the gist of the minutes have been summarized and presented herewith.

Note: Yenepoya Naturopathy and Yogic Science College and Hospital commenced in the year 2020-21. Grievance issues of the students of this college are addressed along with the Yenepoya Ayurveda College.



Member Secretary
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.



Convener
Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

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Student Grievance Redressal Committee

Summary of the minutes of the
meeting of the constituent
units and action taken

2016-2021

Summary of the minutes of the meeting of the Student Grievance Redressal committee of the constituent units for the year 2020-2021

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Resolution	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	03.03.2021	1. To install a grievance box in the basement of YDC	Committee considered the suggestion	Grievance box was placed
			2. To increase the number of student representatives in the committee	Committee decided to add 1 additional UG student and 1 PG student	Mr. Mohd Jabeer (18D060) and Dr. Abhishek Poojary (PG, Pedodontics) were included.
			3. Request to increase the gap between last day of clinical posting and examination	The Dean considered the request	Students who had completed the clinical quota were allowed to study during the clinical hours.
2	Faculty of Medicine (Yenepoya Medical college)	16.03.2021	1. Safety against Covid-19 at hostels	To form a task force to visit hostels	A task force of 6 staff members was formed to visit the hostels and look into the safety of the inmates.
			2. Covid appropriate behaviour in the campus	Committee members discussed regarding implementation of safety precautions	Reinforcement among students regarding: 1. Covid protocols at the hospital, college and campus. 2. Avoiding crowds 3. Transport facility for students to attend classes with safety precautions
3	Faculty of Nursing (Yenepoya Nursing College)	12.11.2020	1. Reporting of student grievances	Changes suggested in mechanism of redressal	Class co-ordinators will ensure that addressing of grievances will be an agenda of the monthly class meetings.
			2. Grievance related to the taste and menu of hostel food	Committee considered the grievance	Food supplier was informed and necessary changes were made.
		28.06.2021	Regarding pending stipend of PPBSc students	Principal discussed the matter with the committee and both the Vice Principals	Management was informed and the stipend was paid.
4	Faculty of allied and basic sciences	18.01.2021	Regarding discrepancy of	Sub-committee was formed to	The discrepancy was immediately rectified

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	(Yenepoya Physiotherapy college)		internal assessment marks sent to the University	look into the matter	& all faculty members were instructed to cross check the marks before sending the same to the University.
5	Faculty of Pharmacy	05.08.2020	Regarding online theory and practical classes	Committee discussed the matter	Appropriate action plan was suggested to the mentors.
6	Yenepoya Institute of Arts, Science and Commerce	05.03.2021	Regarding conduct of examinations	Committee considered the request as few students had tested positive for Covid19 virus	Students were asked to return to their hometown and exams were postponed to 15 th March.
7	Faculty of Ayurveda	18.09.2020	Regarding online class, network issues and less audibility	The committee discussed the matter	Students were advised to make the necessary arrangements to attend the classes.
		22.01.2021	Issuing of 2 nd & 3 rd year practical record	Committee considered the request	2 nd & 3 rd year records were sent for printing and made available to the students.
		21.05.2021	Regarding less audibility of online classes	Committee considered the request	Teachers were advised to check the network connectivity while taking classes and students were advised to procure good network range to attend the classes.
8	Faculty of Homeopathy	15.2.2021	Lack of clinical exposure	The issues were discussed by the committee	Due to the pandemic the clinical postings were not possible. Theoretical teaching and basic knowledge about clinics to be completed first.
			Facility for girls common room	Committee considered the request	There is provision for girls common room on the 4 th floor and students were asked to utilize it.
			Short break during morning hours	The request was not considered	Considering the teaching hours prescribed by the apex body, break was not possible.

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Yenepoya (Deemed to be University)

Summary of the minutes of the meeting of the Student Grievance Redressal committee of the constituent units for the year 2019-2020

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Resolution	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	16.9.2019	To improve the quality of hostel food.	Committee considered the request	Informed the food supplier to improve the quality of food.
2	Faculty of Medicine (Yenepoya Medical college)	10.07.2019	Water leakage at hostels	Committee considered the request	Arranged for the plumbers to solve the issues
			Requirement of vending machines for coffee in the hostel	Committee considered the request	Provided paid coffee machines in the hostel.
			Request for lockers to keep their belongings in the college	Committee considered the request	It has been discussed and provided single locker per student at the ground floor of the medical college.
			Issues regarding pests in the hostel.	Committee considered the request	Periodic pest control arranged on demand
3	Faculty of Nursing (Yenepoya Nursing College)	18.09.2019	Difficulty understanding pathology and pharmacology classes	Discussed with concerned faculty	Necessary changes were made in teaching methodology
		11.10.2019	Complaint regarding cooler in hostel	Matter informed to the hostel warden	Cooler was repaired.
		30.10.2019	Request to restrict mobile phone usage after 10.30 p.m. in the hostel and during class hours.	It was considered as priority	It was allowed only for emergency calls after 10.30 pm
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	21.09.2019	Complaints about pests in the hostel rooms	Committee considered the request	Discussed with the hostel warden and periodic pest control was initiated.
		29.02.2020	Request for stronger wi-fi signal in the hostel	Committee considered the request	The IT department was informed and necessary action was taken.
5	Faculty of Pharmacy	05.08.2020	Grievances regarding online theory and practical classes	Chairperson suggested action plan for the same	Students and staff members were sensitized regarding conduct of online

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					classes.
6	Yenepoya Institute of Arts, Science and Commerce	07.08.2020	Request to start offline classes due to poor network connectivity in rural areas	Committee considered the request and requested the management to consider starting classes by end of September 2020	Classes were started following appropriate covid-19 protocol
			Request to extend the date of fees payment	Request was forwarded to the management	Management extended the dates considering the Covid-19 pandemic.
		05.07.2019	Complaints regarding pests in the hostel rooms	Committee considered the request	Discussed with the hostel warden and periodic pest control was initiated.
		04.06.2019	Induction of members for student grievance redressal committee		The members were briefed regarding their roles and responsibilities
7	Faculty of Ayurveda	22.05.2020	Regarding online classes and network issues	Committee discussed the grievance	Students were advised to make necessary arrangements to attend the class
		20.02.2020	Regarding printing of the 1 st and 2 nd year record books	Matter was discussed with the principal	Records were printed and made available in the store
		23.12.2019	Crowding of the college bus with no seats for the students to sit	Committee considered the request	Separate bus was arranged for the male students.
8	Faculty of Homoeopathy	10.02.2020	Regarding installation of window curtains	Committee considered the request	Curtains were installed
			Installation of CCTV in II year classroom	Committee considered the request	CCTV camera was installed
			Collection of unnecessary fines from students	This was found to be inaccurate	Fines are imposed only when discipline is broken
		08.01.2020	Serving of lunch at one place leading to delay in reporting to classes	Committee considered the request	Extra counters were provided by the food supplier.
		14.11.2019	Regarding overcrowding of college bus and unavailability of	Committee considered the request	Double trips are being provided to ferry the students in 2 batches.

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		seats.			
		28.10.2019	Insufficient reference books in the central library	Sufficient reference books are available in the college library	Textbooks can be referred or borrowed for home issue from the college library
		27.07.2019	Non-functioning of photocopier machine	Problem was due to incorrect wiring and earthing	Electrical department was informed and problem was rectified.
		29.06.2019	Common room facility not available for boys and girls common room is inadequately furnished	Committee considered the request	Space earmarked for boys common room on 3 rd floor. Girls common room has been enhanced.

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Summary of the minutes of the meeting of the Student Grievance Redressal committee of the constituent units for the year 2018-2019

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Resolution	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	14.08.2018	Student request to attend NEET coaching	Committee considered the request	Ensured to take the permission from the registrar to attend after the class hours
2	Faculty of Medicine (Yenepoya Medical college)	25.6.2018	Non functioning of geyser	Committee considered the request	Ensured that geysers work by within 2 days
			Shortage of water supply	Committee considered the request	Ensured water supply for 24x7
3	Faculty of Nursing (Yenepoya Nursing College)	6.3.2019	Student requested for extra classes for attendance shortage	Committee considered the request	Discussed with subject coordinator to resolve the problem
		4.4.2019	Students expressed they have to receive information regarding competitions in advance	Committee considered the request	Discussed with class coordinator to resolve the issues
		24.09.2018	Requested for leave for 15 days in a year.	It was discussed with the coordinators	It was decided to sanction during Christmas time.
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	23.03.2019	Issue regarding same taste of food	Committee considered the request	Food supplier was informed and necessary action was taken.
		03.09.2018	Students requested for a gap between internal examinations	Committee considered the request	It was decided to give a gap between the subjects during internal examination.
5	Yenepoya Institute of Arts, Science and Commerce	05.03.2019	Complaint regarding taste of food and menu	Committee considered the request	Food supplier was informed and necessary action was taken.
			Inadequate drinking water facility in the hostel	Committee considered the request	UV/RO water purifiers were installed in hostels.
6	Faculty of Ayurveda	20.03.2019	Request for change in breakfast menu	Committee considered the request	Food supplier was informed and necessary action was taken.

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Summary of the minutes of the meeting of the Student Grievance Redressal committee of the constituent units for the year 2017-2018

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Resolution	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	15.09.2017	Shortage of food in hostel	Ensured food craft to look into the matter	Food craft ensured sufficient food to students
2	Faculty of Medicine (Yenepoya Medical college)	12.08.2017	1.Vehicle parking issues at the campus	Committee members felt students might avoid using vehicles. However an interim arrangements to be considered.	Space for parking was identified.
			2.Shortage of water supply when they return to the hostel	Committee considered the request.	Facilities provided as per the requests.
			3.Non functioning of geysers	Committee considered the request	Necessary arrangements were made as requested.
3	Faculty of Nursing (Yenepoya Nursing College)	03.05.2017	Grievance related to teaching methodology of faculty	Feedback from the students given to the faculties	Faculty development program organized and discussed the issues and solved.
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	18.09.2017	Students requested to reduce the speed of class for an external subject as they had difficulty understanding the new terminologies.	Committee considered the request	Matter was discussed with the concerned department and necessary action was taken.
		19.03.2018	Mosquito net was requested to be installed in Hassan Chambers	Committee considered the request	It was brought to the notice of the maintenance department and necessary measures were undertaken.

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Summary of the minutes of the meeting of the Student Grievance Redressal committee of the constituent units for the year 2016-2017

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Resolution	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	26.08.2016	1. Vehicle parking issue for interns and Postgraduates	Committee members felt students might avoid using vehicles. However interim arrangements to be made.	Space for parking was identified.
			2. To provide bus facility for students from library to hostel at night.	Committee considered the request	Bus arrangement was made.
2	Faculty of Medicine (Yenepoya Medical college)	14.08.2016	1. To fumigate the hostel building and install insect mesh for windows.	Committee members felt the grievance is genuine and initiated necessary action.	Regular fumigation cycles initiated and mesh has been fixed for the windows
			2. Regarding involvement in sports activities.	Committee considered the request.	Sports committee of the YMC was notified to facilitate the involvement of the students in sports.
3	Faculty of Nursing (Yenepoya Nursing College)	31.03.2017	1. Regarding laundry facility	Committee considered the request	Facilities were provided as requested.
			2. Regarding drinking water facilities in hostel.	Committee considered the request	Boiled water was provided. In addition UV/RO water purifiers were installed in hostels.
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	19.09.2016	Students requested to increase the quantity of food during breakfast in the hostel mess	Committee considered the request	Necessary arrangements were made as requested.
		20.03.2017	Students requested for a separate bus to commute between the college and hostel	Matter was discussed with the transport department	Changes were made in the bus timing to suit the students' convenience.

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University Student Grievance Redressal Committee

Minutes of the Meeting and Action Taken 2016-2021



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Yenepoya (Deemed to be University)



MEETING NOTICE

Ref: No. Y/REG/ACA/Meeting Notice/2021

Date: 2.04.2021

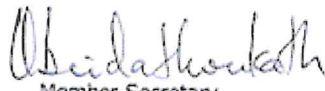
The meeting of the following officials University Students Grievance Redressal Committee (USGRC) is convened on 7th April 2021 at 2:00 pm in the Ground floor Boardroom, Administrative Block.

The agenda:

1. To review the grievances redressed by the constituent units and take necessary action in cases of unresolved grievances.
2. To deliberate on and redress the grievances, if any, of students belonging to centres/departments coming under the University.
3. To discuss the grievances lodged by the students on the online student grievances portal of the UGC, if any.
4. Any other matter for discussion with the permission of the chair.

Members:

- | | | |
|----|--------------------------------------|--------------------|
| 1. | Dr. Sydney C. Dsouza | - Chairman |
| 2. | Dr. Parvadhavardhini | - Member |
| 3. | Dean, Yenepoya Physiotherapy College | - Member |
| 4. | Dean, Yenepoya Ayurveda College | - Member |
| 5. | Mrs. Obeida Shoukath | - Member Secretary |


Member Secretary
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.


Chairman

Kindly make it convenient to attend

CC: File copy

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Mangalore- 575 018, Karnataka



UNIVERSITY STUDENTS GRIEVANCE REDRESSAL COMMITTEE MINUTES OF THE MEETING

The minutes of the meeting of the University Students Grievance Redressal Committee (USGRC), held on 7th April 2021 at 2:00 pm in the Boardroom, Ground floor, Administrative Block, are as follows:

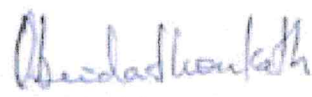
Members present:

- | | |
|--|--------------------|
| a. Dr. Sydney C. Dsouza | - Chairman |
| b. Dr. Parvadhavardhini | - Member |
| c. Principal, Yenepoya Physiotherapy College | - Member |
| d. Dean, Yenepoya Ayurveda College | - Member |
| e. Mr. Akhil Roshan Aboobacker | - Member |
| f. Mrs. Obeida Shoukath | - Member Secretary |

Proceedings of the meeting:

1. The minutes of the meeting and action taken report of the student grievance redressal committee of the constituent units of Yenepoya (Deemed to be University) from February 2020 to March 2021 were reviewed. All the grievances were found to be satisfactorily redressed at the institution level.
2. No grievances were reported from the centers/departments coming directly under the University.
3. No grievances were lodged on the UGC online portal.
4. The Chairman reinforced the need to educate students regarding Covid-19 protocols to be followed in the campus and the services and support system available in the University for the same.

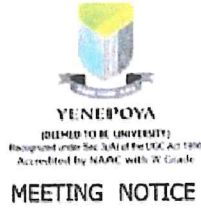

Registrar
120/22, Deralakatte to University
University Road, Deralakatte
Mangalore - 575 018


Member Secretary
Joint Secretary
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

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Yenepoya (Deemed to be University)



Ref: No. Y/REG/ACA/Meeting Notice/2020

Date: 12.03.2020

A meeting of the University Students Grievance Redressal Committee (USGRC), is convened on 16th March 2020 at 2:00 pm in the Ground floor Boardroom, Administrative Block.

The agenda is as follows -

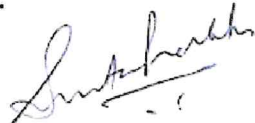
1. Approval of SOP draft of the University Students Grievance Redressal Committee (USGRC), amended as per the UGC Regulations of 2019.
2. To review the grievances redressed by the constituent units and take necessary action in cases of unresolved grievances.
3. To deliberate on and redress the grievances, if any, of students belonging to centres/departments coming under the University.
4. To discuss the grievances lodged by the students on the online student grievances portal of the UGC, if any.
5. Any other matter for discussion with the permission of the chair.


1. Vice Chancellor – Chairman
2. Dean/Principals of constituent units
3. Controller of Examinations
4. Dr. Maji Jose, Vice Principal, Yenepoya Dental College
5. Campus Administrator

To: All the above members

CC:

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Member Secretary
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.


Chairman
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018


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18.03.2020

UNIVERSITY STUDENTS GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING

The minutes of the meeting of the University Students Grievance Redressal Committee (USGRC), held on 16th March 2020 at 2:00 pm in the Boardroom, Ground floor, Administrative Block, are as follows:

Members present:

- Vice Chancellor – Chairman
- Principal, Yenepoya Medical College
- Principal, Yenepoya Nursing College
- Principal, Yenepoya Pharmacy College
- Controller of Examinations
- Dr. Maji Jose, Vice Principal, Yenepoya Dental College
- Campus Administrative Officer
- Mrs. Sunita Prabhu, SWQ - Member Secretary
- Student representative from YMC, YDC, YPCRC and YNC (Special invitee)

Members excused:

Principals of YPC, YIASCM, YAMCH and YHC

Proceedings of the meeting:

- The SOP draft of the University Students Grievance Redressal Committee (USGRC) was amended as per the UGC (Redress of Grievances of Students) Regulations, 2019 No. F. 14-4/2012(CPP-II) dated 6th May 2019. The draft was circulated among the members and approved.
- The minutes of the meeting and action taken report of the student grievance redressal committee of the constituent units of Yenepoya (Deemed to be University) from May 2019 - February 2020 were reviewed. The committee found that all grievances were satisfactorily redressed.
- No grievances were reported from the centers/departments coming directly under the University.
- No communication was received from the UGC regarding grievances lodged on the online portal, implying that there were no grievances.
- The Committee members decided to reinforce the student support system to ensure that the student grievances can be kept to a minimum and grievances, if any, can be effectively resolved.



Chairman
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018



Member Secretary
Student Grievance Redressal Committee
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MEETING NOTICE

Ref: No. Y/REG/ACA/Meeting Notice/2019

Date: 03.05.2019

There will be a meeting of the Student Grievance Redressal Committee of Yenepoya (Deemed to be University) on 9th May 2019 at 3:00 pm , in the Ground floor Boardroom, YU Admin Block.

Agenda:

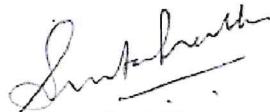
1. Review of the grievances and action taken report of the constituent units and take necessary action in cases of unresolved grievances.
2. To review and redress the grievances, if any, of students of centres/departments coming under the University.
3. To discuss the grievances, if any, lodged by the students on the UGC online student grievances portal, if any.
4. Any other matter for discussion with the permission of the chair

1. Vice Chancellor – Chairman
2. Dean/Principals of constituent units
3. Controller of Examinations
4. Dr Maji Jose, Prof & HOD, Oral Pathology , YDC
5. Campus Administrator

To: All the above members


CC:

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Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.


Chairman
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018
(VC 2/19)

ATTESTED


Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



YENEPOYA
(DEEMED TO BE UNIVERSITY)
Recognized under Sec. 3 of the UGC Act 1956
Accredited by NAAC with 'A' Grade

Yenepoya (Deemed to be University)



YENEPOYA
(DEEMED TO BE UNIVERSITY)
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10.05.2019

STUDENT GRIEVANCE REDRESSAL COMMITTEE MINUTES OF THE MEETING

A meeting of the Student Grievance Redressal Committee of Yenepoya (Deemed to be University) was held on 9th May 2019 at 3:00 pm, in the Boardroom, Ground floor, YU Administrative office block. The minutes of the meeting are as follows -

Members present:

- Vice Chancellor – Chairman
- Principals of YMC, YNC, YPC, YPCRC, YIASCM
- Controller of Examinations
- Dr Maji Jose, Prof & HOD, Oral Pathology, YDC
- Campus Administrative Officer
- Mrs Sunita Prabhu, SWO - Member Secretary
- Student representatives from YMC, YDC, YPCRC and YNC (Special invitee)

Members excused:

- Principal YDC

Proceedings of the meeting:

- The committee reviewed the minutes of the meeting and action taken report of the student grievance redressal committee of the constituent units of Yenepoya (Deemed to be University) from February 2018 - April 2019. All grievances were found to be satisfactorily redressed.
- There were no grievances reported from the centres/departments coming directly under the University.
- UGC Online Portal:** Discussion was held regarding 2 communications received from the UGC online portal on 24th December 2018 regarding student grievances. The complaints were from Yenepoya Medical College and were related to conduct of clinical postings on general holidays. The grievances were found to be untrue. The replies sent to the UGC were circulated among the members and were found to be satisfactory.

Chairman
Student Grievance Redressal Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018

Member Secretary
Member Secretary
Student Grievance Redressal Comm
Yenepoya (Deemed to be University)
Mangalore - 575 018.

Cc. to Registrar

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



MEETING NOTICE


Ref: No. Y/REG/ACA/Meeting Notice/2018

Date: 15.02.2018

A meeting of the Student Grievance Redressal Committee of Yenepoya University is convened on 22nd February 2018 at 3:00 pm, in the Ground floor Boardroom, YU Admin Block.

The agenda is as follows -

1. To review the minutes of the meeting and action taken reports of the student grievance committees of the constituent colleges and to take necessary action in case of unresolved grievances.
2. To deliberate on and redress the grievances, if any, of students of centres/departments coming under the University.
3. To discuss the grievances lodged by the students on the online student grievances portal of the UGC.
4. Any other matter for discussion with the permission of the chair.


Member Secretary
Student Grievance Redressal Committee
Yenepoya University
Mangalore - 575 018.

1. Vice Chancellor – Chairman
2. Principal, YMC
3. Principal YDC
4. Principal, YNC
5. Principal, YPC
6. Controller of Examinations
7. Dr. Maji Jose, Prof & HOD, Oral Pathology, YDC
8. Campus Administrator


To: All the above members

CC:

1. File copy


Chairman
Student Grievance Redressal Committee
Yenepoya University
Mangalore - 575018

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Derlakatte
Mangalore- 575 018, Karnataka



24.02.2018

YENEPOYA UNIVERSITY STUDENT GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING HELD ON 22.02.2018

A meeting of the Student Grievance Redressal Committee of Yenepoya University was held on 22nd February 2018 at 3:00 pm at the Boardroom, Ground floor, Administrative block. The minutes of the meeting are as follows

Members present:

1. Vice Chancellor - Chairman
2. Principal, YMC
3. Principal, YDC
4. Principal, YNC
5. Principal, YPC
6. Controller of Examinations
7. Mrs Obeida Shoukath, SWO - Member Secretary
8. Student representative from YDC and YNC (Special invitee)
9. Hostel Wardens (Special invitee)

Members excused:

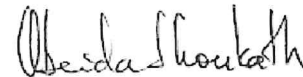
1. Campus Administrative Officer
2. Dr Maji Jose, Prof & HOD, Oral Pathology, YDC

Proceedings of the meeting:

1. The minutes of the meeting and action taken report of the student grievance redressal committee of the constituent units from March 2017-January 2018 were reviewed. The committee found that all grievances were satisfactorily redressed.
2. No grievances were reported from the centres/departments coming directly under the University.
3. The Member Secretary briefed the members regarding the proceedings of the meeting held on 6th September 2017 regarding the online student grievance redressal portal. No communication was received from the UGC regarding grievances lodged on the online portal, implying that there were no grievances.



Chairman
Student Grievance Redressal Committee
Yenepoya University
Mangalore - 575018



Member Secretary
Student Grievance Redressal Committee
Yenepoya University
Mangalore - 575 018.

ATTESTED



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Yenepoya (Deemed to be University)



MEETING NOTICE

Ref: No, YU/REG/ACA/Meeting Notice/2017

Date: 18.03.2017

A meeting of the Student Grievance Redressal Committee of Yenepoya University is convened on 21st March 2017 at 2:30 pm in the Boardroom- Ground floor, YU Admin Block.

The agenda is as follows -

1. To note the minutes of the meeting and action taken reports of the constituent colleges and take necessary action in cases of unresolved grievances.
2. To redress grievances, if any, of students belonging to centres/departments coming under the University.
3. Any other matter for discussion with the permission of the chair


Member Secretary
Student Grievance Redressal Committee
Yenepoya University
Mangalore - 575 018.

To:

Members

1. Vice Chancellor – Chairman
2. Principal ,YMC
3. Principal YDC
4. Principal ,YNC
5. Principal , YPC
6. Controller of Examinations
7. Dr. Maji Jose, Prof & HOD, Oral Pathology, YDC
8. Campus Administrator

To: All the above members

CC:

1. File copy


Chairman
Student Grievance Redressal Committee
Yenepoya University
Mangalore - 575018

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)



25.3.2017

STUDENT GRIEVANCE REDRESSAL COMMITTEE MINUTES OF THE MEETING

The minutes of the meeting of the Student Grievance Redressal Committee of Yenepoya University, held on 21st March 2017 at 2:30 pm, in the Boardroom, Ground floor, YU Admin Block are as follows

Members present:

1. Vice Chancellor - Chairman
2. Principal , YMC
3. Principal, YDC
4. Principal, YNC
5. Principal, YPC
6. Controller of Examinations
7. Dr Maji Jose, Prof & HOD, Oral Pathology, YDC
8. Mrs. Obeida Shoukath , SWO - Member Secretary
9. Student representatives from YMC, YDC, and YNC (Special invitee)

Members excused:

1. Dr. Maji Jose, Prof & HOD, Oral Pathology, YDC

The Student Grievance Redressal Committee met on 21st March 2017. The following were discussed:

- The minutes of the meeting and action taken report of the student grievance redressal committee of the constituent units from April 2016 - February 2017 were reviewed. The committee found that all grievances were satisfactorily redressed.
- No grievances were reported from the centres/departments coming directly under the University.
- The Committee members decided to strengthen the student support system to ensure that the student grievances can be kept to a minimum on the campus.

Cc. to Registrar

Chairman
 Student Grievance Redressal Committee
 Yenepoya University
 Mangalore - 575018

Member Secretary
 Student Grievance Redressal Comm
 Yenepoya University
 Mangalore - 575 018.

ATTESTED

Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)

Minutes of the meeting held to discuss Online Students' Grievance Redressal Portal on 6th September 2017 at 10.30a.m.

Members present:-

1. Registrar, YU
2. Mr. Rajesh Karkera, Dy. Director
3. Ms. Obedha Shoukath, SWO
4. Ms. Sunila Prabhu, SWO
5. Mr. Laxminarayan Banninathaya, Suptd.(Academics)
6. Ms. Lilly Chandran, Sr. Asst.(Academics)

In view of the D.O. letter no. F-2-1/2013(PG/Pt.File) dated 8th August 2017 dated received from UGC on Online Students' Grievance Redressal Portal a meeting was called to discuss on the issue.

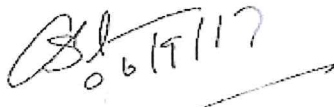
Discussions:-

1. Put up a note to the Vice Chancellor seeking permission to exhibit a notice board/flex board fixed near the Office of the Officials of the University/ College giving details of the PG Portal of the UGC and the UGC link in terms of the UGC notification (Superintendent Academics to act on this.) and compliance report to be sent to UGC.
2. To go through the website of the UGC about Student grievance redressal and the link to it to be accessed by the Nodal Officer of our University (Dy. Director to act on this and report to the Registrar).
3. Pending issues of compliance regarding submission of annual report for the year 2016 and 2017 and student representatives to the Student Council from constituent colleges to the University Students Council.

REGISTRAR

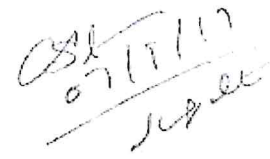


ATTESTED


06/09/17

2035
6/9/2017


Vice-Chancellor
Yenepoya U


07/09/17
Jugalee



YENEPOYA

(DEEMED TO BE UNIVERSITY)

Recognized under Sec 3(A) of the UGC Act 1956

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UGC Online Student Grievance Redressal Portal Detailed Report

Yenepoya (Deemed to be University)

SUMMARY OF GRIEVANCES LODGED ON THE UGC ONLINE PORTAL AND ACTION TAKEN

Sl.No.	UGC Letter	Name of the student	Name of the college	Grievance Text	Proof for resolving the problem
1	03.03.2021	Students (Hostelites) 2 nd year of Yenepoya Degree College	Yenepoya Institute of Arts, Science, Commerce and Management	We the hostelites of YIASCM, Mangalore are facing a lot of issues in hostel as well as in college regarding semester exam. Majority of us here in hostel have been facing major health issues such as Covid-19, typhoid, chicken pox, food poison its completely impacting on our studies. We cannot focus on our upcoming semester exam which is being scheduled on 02.03.2021 as our portions are not covered and online classes weren't effective due to network issues in hostel. Respected Sir/Maam we kindly request you to procrastinate our exam atleast for 2 weeks. So kindly take necessary action. It's a humble request.	The management decided to call off the classes and close the hostel on 28.02.2021. All hostel students were counseled to leave the hostel and go back to their hometown. By 1 st March all students vacated the hostel. The Honourable Vice Chancellor directed the postponement of the University exams to 15 th March 2021 (Letter & Action taken report enclosed)
2	UGC letter dated 30 th December 2020	Mohammed Shaneej Salam	Yenepoya Institute of Arts, Science, Commerce and Management	I was an applicant for admission for 1 st year BCA (Bachelor of computer application) Course Yenepoya (Deemed to be University). I was unable to complete the admission procedures due to some issues. So I informed the college administration department through mail to withdraw my	It was found that Mr. Mohammed Shaneej Salam had not joined the course as on date. An amount of Rs. 25,000/- paid by him during the admission process has been transferred to his account on 18.01.2021, as per Transaction UTR No.

ATTESTED



Dr. Gangadhara Somayaji K.S.

Registrar

Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



YENEPOYA
DEEMED TO BE UNIVERSITY
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Yenepoya (Deemed to be University)

				<p>application on 05/10/2020. Also we paid an amount of Rs 25,000/- (twenty five thousand only) in favour of the Institution account No. 113201621000002 (VIJAYA BANK) respectively. Later we approached the college officer for our refund but we didn't get any positive response from the office regarding the refund of the amount what we paid. (UGC guidelines enclosed) But the institution not at all ready to refund the amount which we paid. They informed us verbally that, They don't have the policy of refund. So kindly take this matter and resolve the issues by settling the said amount.</p>	BARBS21019981548 (copy enclosed).
3	UGC letter dated 24 th December 2018	Mr. Abdul Saleem Abdul Salam	Yenepoya Medical College	<p>We don't have holidays for Christmas. We have holidays for theory subjects but there is clinical postings tomorrow. Students have to stay back without going to attend clinical postings. And please keep my complaint anonymous</p>	<p>The Yenepoya (Deemed to be University) has declared 13 days General Holidays and also declared Sundays as weekly holidays for the year 2018. The said notification includes Christmas also. Hence the claim of the student is false. Date of action: 16.01.2019 16:05:02</p>
4	UGC letter dated 24 th December 2018	Ms. Ribiyana Maria Kunjuttu	Yenepoya Medical College	<p>I would like to bring to your notice that as a student of Yenepoya we are not granted leave on public holidays and are required to report the clinics. We are also not</p>	<p>The Yenepoya (Deemed to be University) has declared 13 days General Holidays and also declared Sundays as weekly</p>

ATTESTED



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Yenepoya (Deemed to be University)

				<p>happy with the decision of university to keep full day class on Fridays which will be in action from January 2019. As medical students we have lots of pressure on us study wise and we do not get the sufficient time required for studying after class because we end up being very tired after a long day in class. We end up losing our enthusiasm. It is because we are mentally tired and saturated. The least I can ask for is leave on important public holidays especially on religious occasions like Eid , Diwali and Christmas because we too have a family we wish to celebrate with . I request you to please understand situation from our side and do the needful.</p>	<p>holidays for the year 2018. And employees of the college on all Fridays till December 2018. It is true that this system has been changed and presently the students and employees of the Medical College can enjoy 13 days of General Holidays plus every third Saturday, which has been declared as holiday as per university notification # YREG/ACA/VCAC/ 2018 dated 05.12.2018 Date of action: 16.01.2019 16:12:29</p>
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ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

3/8/2021

Gmail - Fwd:



ugc swro <ugc.swro.bangalore@gmail.com>

Fwd:

2 messages

RO CELL <ugcro2016@gmail.com>

Wed, Mar 3, 2021 at 4:41 P

To: ugc swro <ugc.swro.bangalore@gmail.com>

----- Forwarded message -----

From: **Dr. Urmila Devi** <urmila.ugc@nic.in>

Date: Wed, Mar 3, 2021 at 10:35 AM

Subject: Fwd:

To: Suresh Kumar Gupta SO <guptask.ugc@nic.in>

Cc: RO CELL <ugcro2016@gmail.com>

From: "Dr. Shakeel Ahmad (JS)" <shakeel.ugc@nic.in>

To: "Dr. Urmila Devi" <urmila.ugc@nic.in>

Sent: Wednesday, March 3, 2021 10:21:16 AM

Subject: Fwd:

From: "Dr. Sunita Siwach Joint Secretary" <ssiwach.ugc@nic.in>

To: "Dr. Shakeel Ahmad (JS)" <shakeel.ugc@nic.in>

Sent: Monday, March 1, 2021 11:53:02 AM

Subject: Fwd:

From: amalsajan31@gmail.com

To: "Dr. Sunita Siwach Joint Secretary" <ssiwach.ugc@nic.in>

Sent: Friday, February 26, 2021 7:11:06 PM

Respected Sir/Ma'am,

We the hostelites of The Yenepoya Institute of Arts, Science, Commerce and Management, Mangalore are facing a lot of issues in hostel as well as in college regarding semester exam. Majority of us here in hostel have been facing major health issues such as Covid-19, Typhoid, Chicken pox, Food poison it's completely impacting on our studies. There were covid cases reported here recently and no proper safety measures were taken such as sanitizing. We cannot focus on our upcoming semester exam which is being scheduled on 02.03.2021 as our portions are not covered and online classes weren't effective due to network issues in hostel. Respected Sir/Ma'am, we kindly request you to procrastinate our exam atleast for 2 weeks. So kindly take necessary action. It's a humble request.

Yours sincerely,

Students(Hostelites)2nd year of Yenepoya Degree College

<https://mail.google.com/mail/u/0?ik=f8447d7436&view=pt&search=all&permthid=thread-f%3A1693208949371879501&siml=msg-f%3A16932089493...>

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



YENEPOYA
(DEEMED TO BE UNIVERSITY)
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Accredited by NAAC with 'B' Grade

YenePOYA (Deemed to be University)

3/8/2021

Gmail - Fwd:


Respected Sir,
Please take necessary action in this matter.

UGC
RO-Cell

ugc swro <ugc.swro.bangalore@gmail.com>
To: RO CELL <ugcro2016@gmail.com>, amalsajan31@gmail.com


Mon, Mar 8, 2021 at 12:36 PM

Sir,
With reference to your mail, please find the action taken is enclosed herewith for your kind perusal.
Regards
UGC-SWRO
[Quoted text hidden]

 complaint - YenePOYA Institute-.pdf
343K

<https://mail.google.com/mail/u/0?ik=f8447d7438&view=pt&search=all&permthid=thread-f%3A1693208949371879501&siml=msg-f%3A16932089493...> 2/2

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
YenePOYA (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

YIASCM/PRN/1301/2021

Date: 10-03-2021

To

Dr. Latha K C
Education officer
South Western Regional Office
P.K Block, Palace Road, Gandhinagar
Bangalore-560009

Subject: Grievance from set of students regarding conducting of examination
Reference No: F.no.2-41/COMPLAINTS/UGC-SWRO/2020-2, dated: 05-03-2021

Respected Madam,

On behalf of the Yenepoya (Deemed to be University) I offer my sincere apologies for the grievance letter from one of our students.

I assure you that we have taken very strict measures to ensure students' wellbeing and safety at the hostel and college.

The Management decided to call off the classes and close the hostel on 28th February 2021 all hostel students were counselled to leave the hostel and go back to their hometowns. By 1st March all students vacated the hostel.

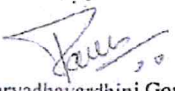
The honourable Vice Chancellor also directed the postponement of the University exams to 15th March 2021. As per the attachment the batch of students related to the grievance are having their examinations from 15th March 2021 onwards.

The hostel premises are one of the finest facilities in Mangalore. The University is primarily a health care education university and all the mechanisms of ensuring the students health are being strictly followed.

We thank you for the efforts in writing to us and we are equally happy to inform you that the matter has been addressed by our Honourable Vice Chancellor.

We are committed to provide the students emotional and physical wellbeing.

Yours Sincerely

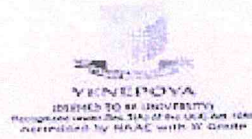

Dr Parvadhavashini Gopalakrishnan
PRINCIPAL
The Yenepoya Institute of Arts, Science,
Commerce & Management
Balmatta, Mangalore - 575002
Cc to: Vice Chancellor
Pro Vice Chancellor
Registrar
Student welfare officer
Mentor

*Enclosed amended time table
as ordered by the Vice Chancellor*

Yenepoya Complex, Balmatta, Mangalore, Karnataka, India - 575002. Tel : 0824 2212382 / 4267173

Mail : yiascm@yenepoya.edu.in / offyiascm@Yenepoya.edu.in website : www.yiascm.in

ATTESTED



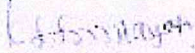
Date: 23.4.2021

Action taken Status Report

Sub: VIASCM , Bulmatta – Teehbay Hostel , Jeppu – Reply - Student Grievance.

Ref: Complaint Email from Degree college student to UGC dated 15th April 2021 about the Covid -19 situation in the Hostel.

1. The current occupancy of Teehbay Hostel , Jeppu , which is the Hostel facility allocated for the Degree college students is as follows :
Girls – 09 – Negative for Covid 19 – NOT wishing to return home
Lady wardens – 02 – Negative for Covid -19
Boys - 08 – Negative for Covid -19 – NOT wishing to return home .
Male wardens – 03 – Negative for Covid -19
 2. The Examinations stand postponed tentatively till 4th May 2021 and this was notified vide decision taken in the urgent meeting of the Deans of all the constituent colleges and statutory officers of the University conducted on 21.04.2021 .
 3. As per the rules of the District Authorities, the primary contacts were permitted to leave the hostels only after subsequent testing and negative RT PCR report on day 7 after contact. Suitable arrangements were made by the university to quarantine such students. The students were permitted to leave the hostel after due completion of all the appropriate Covid -19 protocol for primary contacts.
- Thus, the matter raised by the complainant has been suitably addressed and it may kindly be considered as settled.


Dr K.S Gangadhara Somayaji
REGISTRAR
Yenepoya
Mangalore

ATTESTED


3/30/2021

Yenepoya University Mail - UGC Grievance : GRIEVANCE-STU-2020-66151-1



Quality YU <quality@yenepoya.edu.in>

UGC Grievance : GRIEVANCE-STU-2020-66151-1

2 messages

sgportalugc@gmail.com <sgportalugc@gmail.com>

Wed, Dec 30, 2020 at 11:28 PM

To: quality@yenepoya.edu.in, ViceChancellor@yenepoya.edu.in, Registrar@yenepoya.org
Cc: covid19help.ugc@gov.in, SHANEEJSALAM@gmail.com

Dear : Dr. Arun A Bhagawath

Greetings from UGC Grievance Redressal System.!!

Grievance ID: GRIEVANCE-STU-2020-66151-1

MOHAMMED SHANEEJ SALAM

Email id: SHANEEJSALAM@GMAIL.COM

Contact/Mobile: 8547047377

Grievance Related To (Central/Deemed/Private/State University) : Yenepoya University-Karnataka

Nature of Grievance: Grievance Related to COVID19 Pandemic

Grievance Text: I was an applicant for admission for 1st year BCA (bachelor of computer application) Course Yenepoya(Deemed to be University).I was unable to complete the admission procedures due to some issues. So I informed the college administration department through mail to withdraw my application on 05/10/2020. Also we paid an amount of Rs 25,000/- (twenty five thousand only) in favour of the Institution account No.113201621000002 (VIJAYA BANK) respectively.Later we approached the college office for our refund ,but we didn't get any positive response from the office regarding the refund of the amount what we paid.but we didn't get any positive response from the office regarding the refund of the amount what we paid.

As per UGC guidelines it is clearly mentioning that,

"In order to avoid financial hardship being faced by the parents due to lock down

and related factors, full refund of fees be made on account of all cancellation of

admissions/ migration of students, up to 30.11.2020, for this very session as a

special case. To be crystal clear, the entire fees including all charges be refunded


in totality (Zero Cancellation charges) on account of cancellation/ migration up to

30.11.2020. Thereafter, on cancellation/ withdrawal of admissions up to

31.12.2020, the entire fee collected from a student be refunded in full after

<https://mail.google.com/mail/u/0?ik=64b4c4964d&view=pt&search=all&permthid=thread-f%3A1687526921868240330&simpl=msg-f%3A16875269218...> 1/2

ATTESTED


Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Derlakatte
Mangalore- 575 018, Karnataka



YENEPOYA
(DEEMED TO BE UNIVERSITY)
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Yenepoya (Deemed to be University)

3/30/2021

Yenepoya University Mail - UGC Grievance : GRIEVANCE-STU-2020-65151-1

deduction of not more than Rs.1000/- as processing fee".

But the institution not at all ready to refund the amount which we paid.They informed us verbally that,They don't have the policy of refund.So kindly take this matter and resolve the issues by settling the said amount

Regards,
UGC Grievance Team

Please note: This is an auto generated mail, please do not reply to this mail.

Quality YU <quality@yenepoya.edu.in>

Fri, Jan 1, 2021 at 3:22 PM

To: "financeofficer@yenepoya.edu.in" <financeofficer@yenepoya.edu.in>

forwarded

Dr. Arun A. Bhagwath
Professor, Yenepoya Research Center
Dy. Director, Quality Assessment & Compliance
Yenepoya (Deemed to be University), University Road,
Deralakatte, Mangalore- 575018,
Karnataka, India
T: + 91 824 2204676 Extn. 2051
M: + 9980856605
mail: quality@yenepoya.edu.in quality@yenepoya.edu.in
(Quoted text hidden)

<https://mail.google.com/mail/u/0/?ik=64b4c4964d&view=pt&search=all&permthid=thread-f%3A1687526921888240330&siml=msg-f%3A16875269218...>

 ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

YenePOYA (Deemed to be University)



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Accredited by NAAC with 'A' Grade

No. Y/REG/PA/UGC/2021

Date: 18.01.2021

To:
Prof. Rajnish Jain
Secretary
University Grants Commission
Bahadurshah Zafar Marg
New Delhi – 110 002.


Dear Sir,

Sub: Refund of fees paid by Mr. Mohammed Shaneej Salam for admission to BCA.
Ref: UGC mail dtd. 30.12.2020 – UGC Grievance: GRIEVANCE-STU-2020-66151-1

With reference to the subject cited above, this is to inform you that, on verifying the details of the concerned matter, we found that Mr.Mohammed Shaneej Salam has not joined the Bachelor of Computer Application course as on date. An amount of Rs.25,000/- paid by him during the admission process has been transferred to his account on 18.01.2021, as per Transaction UTR No. BARBS21019981548 (copy enclosed) to the account of Mr. Mohammed Shaneej Salam.

Thanking You

Yours faithfully


Dr. Gangadhara Somayaji K.S
Registrar Registrar
YenePOYA (Deemed to be University)
University Road, Deralakatte
Mangalore 575 018

Encl: As above.


ATTESTED

University Road, Deralakatte, Mangaluru - 575 018.
T : +91 824 220 6000 E : reachus@yenePOYA.edu.in www.yenePOYA.edu.in

Dr.Gangadhara Somayaji K.S.
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Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)

BANK OF BARODA

Branch :	A
Date :	E
Sender's A/c No. : 73860200000410	At
Name of A/c holder(Sender): YENEPOYA MEDICAL COLLEGE	
NEFT / RTGS:	
Favouring (payee) Name: Mohammed Shamveel Salam	
Instrument Number : 000301/ Dt:31-Dec-202	
Receiving Bank Name : Axis Bank (India)	
Branch: UTIB0001096	
Beneficiary A/c No.: 919010040176163	
Beneficiary A/c Type:	
Amount : 1,25,000.00	
Exchange :	
Total Amount : 1,25,000.00	
Total Amount in words : One Lakh Twenty Five Thousand	
Beneficiary A/c No.: 919010040176163	

Signature of Customer

Tel/Mob No.:

PAN:

BARBP0036554888

Bank's Seal:



Sign. of Clerk/Cashier/Teller

ATTESTED

Dr. Gangadhara Somayaji K.S.


Registrar

Yenepoya (Deemed to be University)

University Road, Deralakatte

Mangalore- 575 013, Karnataka

12/2019
Yenepoya University Mail - UGC Grievance Reminder Number- 1 -GRIEVANCE-STU-2018-18871-1


Obeida Shoukath <counsellor@yenepoya.edu.in>

UGC Grievance Reminder Number- 1: -GRIEVANCE-STU-2018-18871-1
1 message

sgportalugc@gmail.com <sgportalugc@gmail.com>
To: COUNSELLOR@yenepoya.edu.in
Mon, Dec 24, 2018 at 7:46 PM

Dear Sir/mam,

Student ID: GRIEVANCE-STU-2018-18871
Grievance ID: GRIEVANCE-STU-2018-18871-1

Nature of Grievance: Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories

Grievance Text: We dont have holidays for christmas. We have holidays for theory subject but there is clinical postings tomorrow. Students have to stay back without going home to attend clinical postings. And please keep my complaint anonymously.

Grievance To: Yenepoya University

=>Reminder Text: Please take an action as soon as possible. I called the college now and they still say there will be clinical postings.

Email id: ABDULHALEEMABDULSALAM@HOTMAIL.COM
Contact/Mobile: 9562451575
Address: Yenepoya Medical College


Regards,
ABDUL HALEEM ABDUL SALAM

Please note: This is an auto generated mail, please do not reply to this mail.

*Discussed with VC.
Obeida to meet VC in this regard*

[Signature]
4/1

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Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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<http://www.ugc.ac.in/grievances/grievance/yenepoya/oid-GRIEVANCE-STU-2018-18871-1>



UNIVERSITY GRANTS COMMISSION GRIEVANCE FULL DETAILS

Student Profile

Student ID : GRIEVANCE-STU-2018-18871 Date of Birth : 14/09/1997
 Full Name : ABDUL HALEEM ABDUL SALAM Area : Karnataka-Deralakatte-575018
 Caste Category : OBC Email : ABDULHALEEMABDULSALAM@HOTMAIL.COM
 Gender : Male Contact : , (M)9562451575

Grievance Details

Grievance ID : GRIEVANCE-STU-2018-18871-1 Closed [View Attachment](#)
 Grievance Pertains to : University
 College/University/Institute Name : Yenepoya University- Karnataka
Complaints, of alleged discrimination of students, from the Scheduled Castes, the
 Nature of Grievance : **Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories**
 Grievance Description : We dont have holidays for christmas. We have holidays for theory subject but there is clinical postings tomorrow. Students have to stay back without going home to attend clinical postings. And please keep my complaint anonymals.
 Have you earlier lodged the grievance to the above organisation/institutions on the same subject? : No
 Date of Grievance : 24-12-2018 19:22:35

Action Taken

The Yenepoya(Deemed to be University) has declared 13 days General Holidays and also declared Sundays as weekly holidays for the year 2018. The said notification includes Christmas also. Hence the claim of the student is false.
 Date of Action : 16-01-2019 16:05:02

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<http://www.ugc.ac.in/grievances/grievance/yenepoya/oid-GRIEVANCE-STU-2018-18871-1>

1/1

Dr.Gangadhara Somayaji K.S.
 Registrar
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 University Road, Deralakatte
 Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)



UNIVERSITY GRANTS COMMISSION GRIEVANCE FULL DETAILS

Student Profile

Student ID : GRIEVANCE-STU-2018-18874	Date of Birth : 01/10/1996
Full Name : RIBIYANA MARIA KUNJUTTY	Area : Kerala-Chengala-671542
Caste Category : OBC	Email : RIBIYANA.OPAL@GMAIL.COM
Gender : Female	Contact : , (M)7907245916

Grievance Details

Grievance ID : GRIEVANCE-STU-2018-18874-1 Closed [View Attachment](#)

Grievance Pertains to : University
 College/University/Institute Name : Karnataka
 Name : Karnataka

Nature of Grievance : **Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories**

Grievance Description : I would like to bring to your notice that as a student of yenepoya, we are not granted leave on public holidays and are required to report for clinics. We are also not happy with the decision of the university to keep full day class on fridays which will be in action from Jauary 2019. As medical students, we have alot of pressure on us study wise and we do not get the sufficient time required for studying after class because we end up being very tired after a long day in class. We end up losing our enthusiasm. It is because we are mentally tired and saturated. The least I can ask for is leave on important public holidays especially on religious occasions like eid, diwali and christmas because we too have a family we wish to celebrate with. I request you to please understand the situation from our side and do the needful.

Have you earlier lodged the grievance to the above organisation/institutions on the same subject? : Yes

Date of Grievance : 24-12-2018 21:24:54

Action Taken

Action Taken : The Yenepoya (Deemed to be [View Attachment](#)
 University has declared 13 days General Holidays and also declared Sundays as weekly holidays for the year 2018.
 The University has been granting half day post lunch off for students and employees of the college on

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<https://www.ugc.ac.in/onlinegrievanceview.aspx?aid=GRIEVANCE-STU-2018-18874-1>

Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)

6/2019

<https://www.ugc.ac.in/grievance/grievanceview.aspx?eid=GRIEVANCE-STU-2018-18674-1>

all Fridays till December
2018. It is true that this
system has been changed and
presently the students and
employees of the Medical
College can enjoy 13 days of
General Holidays plus every
Sunday plus every third
Saturday, which has been
declared as holiday as per
University notification #
YREG/ACA/VCAC/2018 Dated
05.12.2018

Date of Action : 16-01-2019 16:12:29

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Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Internal Complaints Committee

Minutes of the meeting 2016-2021

Internal Complaints Committee

Summary of the minutes of the meeting of the Internal Complaints Committee of for the years 2016-2021

Sl.No.	Date of the meeting	Agenda	Resolution	Action taken/Remarks
1	06.01.2021	Sensitization towards prevention of sexual harassment on campus	To display posters related to prevention of sexual harassment at all units/campuses	Convenor executed the same.
2	02.06.2020	1. Complaints regarding sexual harassment at workplace	No complaints received	Nil
		2. Sensitization activity regarding sexual harassment at workplace	Decided to circulate educational material on prevention of sexual harassment at workplace through email and whatsapp to employees	Convenor executed the same.
3	26.11.2019	Discussion of a complaint received by the committee	Enquiry was conducted and it was found that the grievance was against a male colleague and not related to sexual harassment.	Issue was referred to the Principal of the concerned college and resolved satisfactorily.
4	26.03.2019	1. Complaints regarding sexual harassment at workplace	No complaints received	Nil
		2. Draft of SOP for Internal Complaints Committee	Prepared by Dr. Mohammed Guthigar	The draft was circulated among the members for suggestions and finalized.
5	10.08.2018	1. Complaints regarding sexual harassment at workplace	No complaints received	Nil
		2. Highlights of the workshop on 'Sexual harassment of women at workplace' held at Bangalore	Presentation by Dr. Uma Kulkarni, Committee member regarding definition of sexual harassment, constitution of ICC, working modality and taking action.	Submitted the books/manuals received during the workshop to the Chairperson for dissemination.
		3. Publicity through posters in the campus	Responsibility given to Dr. Mohd Guthigar, Convenor	Posters were printed and pasted at strategic locations within the campus.
		4. To fix a prevention	Responsibility taken up	COO suggested giving

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		of sexual harassment emergency phone line	by Dr. Leena K.C, Chairperson.	the chairpersons phone number for emergency contact rather than having a dedicated helpline since such grievances are rare.
		5. Conduct guest lecture on 'Sexual Harassment at workplace' by an external expert through Dr. Bhagyasharma	Responsibility given to Dr. Mohd Guthigar, Convenor	Rescheduled as Guest speaker was unavailable on the proposed dates. Was conducted on 12/11/2019.
		5. Self defense training for 1 st year students of all constituent colleges	Responsibility taken up by Dr. Leena K.C, Chairperson.	Conducted for B.Sc Nursing students by Yenepoya Nursing College.
		6. Video competition for students and staff regarding 'Sexual Harassment at Workplace'	Committee approved the proposal	Could not be conducted due to examinations and Covid-19 issues.
6	06.01.2018	1. Complaints regarding sexual harassment at workplace	No complaints received	Nil
		2. Introduction of the objectives and functions of the committee	Dr. Mohd Amin Wani, Chief Operating Officer/Medical Superintendent of YMCH briefed the members regarding the objectives and scope of ICC	He highlighted the salient features of the Sexual Harassment of Women at Workplace Act 2013. He informed that the committee can meet as and when there are grievances or once in 6 months.
7	24.04.2017	1. Complaints regarding sexual harassment at workplace	No complaints received	Nil
		2. Discussion on on-going self defense sessions	Chairperson informed that the sessions are going on as per schedule every Wednesday	Advised to encourage female students of all constituent colleges to enroll for the session which is free of cost.
8	13.07.2017	1. Complaints regarding sexual harassment at workplace	No complaints received	Nil
		2. Discussion on on-going self defense sessions	Chairperson informed that the sessions are going on as per schedule	Advised to continue the training for the remaining batches of students and faculty.
9	14.09.2016	1. Complaints	No complaints received	Nil

ATTESTED

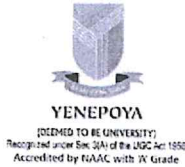
Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)

		regarding sexual harassment at workplace		
		2. Discussion on on-going self defense sessions	Chairperson informed that so far around 450 female students have been trained	Advised to encourage female students from Medical and Dental Colleges to participate.
		2. Report of activities	Chairperson informed that a trainer for self defense techniques sessions has been contacted	Classes scheduled every Wednesday.
		2. Report of activities conducted in the preceeding year	Report of activities conducted was prepared and discussed.	Committee members suggested conduct of self defense training sessions in the present year.

ATTESTED

Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Derlakatte
 Mangalore- 575 018, Karnataka



The Internal Complaints Committee


31.12.2020

Meeting Notice


It is hereby informed that the meeting of The Internal Complaints Committee will be held on Wednesday, 6th January 2021 at 11.00 am at Yenepoya Medical College Hospital Board Room. Kindly make it convenient to attend the meeting.

Agenda

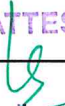
1. Approval of minutes of previous meeting
2. Discussion on SOP of ICC
3. Discussion if any complaints
4. Sensitization activity
5. Any other matter


Dr. Leena.K.C
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

All the members
Medical Superintendent-YMCH
Registrar, YU
Finance Officer, YU
Office File


Dr. Mohammed Guthigar
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED


Dr. Gangadhar Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)

Minutes of the Internal Complaints Committee Meeting

Ref. No: Internal Complaints Committee meeting/		Venue: YMCH Board Room	Date: 06.01.2021	Time: 11.00AM
Sl.No	Agenda Points discussed	Decision taken	Responsibility	Status
1	Approval of minutes of previous meeting	Passed		
2	Discussion on SOP of ICC	Recirculate SOP among members before finalization	Convener	Circulated & finalized
3	Discussion if any complaints	No complaints received	-	-
4	Sensitization activity	Display poster on prevention of sexual harassment at workplace in all units/campuses	Convener	Done
5	Any other matter	None	-	-

Dr. Leena K C
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

Dr. Mohammed Guthigar
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)



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ATTENDANCE FOR THE INTERNAL COMPLAINTS COMMITTEE MEETING Wednesday, 6th January 2021 at 11.00 am at Yenepoya Medical College Hospital Board

Room

SL. No	NAME	DESIGNATION	SIGNATURE
1.	Dr. Leena K C , Principal Yenepoya Nursing College	Chairperson/Nodal Officer	
2.	Dr. Uma Kulkarni, Professor Department of Ophthalmology Yenepoya Medical College	Member	
3.	Nursing Superintendent, Yenepoya Medical College Hospital	Member	ABSENT.
4.	Mr. Praveen Kumar, Hospital Superintendent, Yenepoya Medical College Hospital	Member	
5.	Dr. Mohammed Guthigar, HoD, Department of MSW, Yenepoya Medical College Hospital	Convener	

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore - 575 018, Karnataka



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Yenepoya (Deemed to be University)

The Internal Complaints Committee


Meeting Notice

Date: 2.06.2020

It is hereby informed that the meeting of the Internal Complaints Committee will be held on Tuesday 2nd June 2020 at 11.00am at Yenepoya Medical College Hospital Board Room. Kindly make it convenient to attend the meeting.

Agenda:

1. Welcome
2. Approval of previous committee meeting
3. Complaints if any
4. Sensitization activity
5. Any other matter
6. Vote of thanks


Dr. Leena K C
Chairperson
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.
Copy to,
All the members
Medical Superintendent - YMCH
Registrar, YU
Finance Officer, YU
Office File


Dr. Mohammed Guthigar
Convener
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka




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Yenepoya (Deemed to be University)

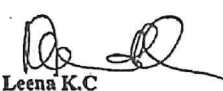
Yenepoya (Deemed to be University)

Minutes of the Internal Complaints Committee Meeting

Ref. No: Internal Complaints Committee meeting/	Venue: YMCH Board Room	Date: 02.06.2020	Time: 11.00AM	
Members present: List attached				
SLNo	Agenda Points discussed	Decision taken	Responsibility	Status
1	Adopting the proceedings of the meeting held on 03.12.2019	Passed		
2	Action taken report was reviewed			
	SOP of Internal Complaints Committee	Once again send information to all the members and request them to send their responses	Convener	To be finalized before next meeting
3	1.Complaints from employees regarding sexual harassment at workplace	No complaints received	-	-
	2.Sensitization activity regarding sexual harassment at work place	1.Decided to circulate educational material on prevention of sexual harassment at workplace through Email and WhatsApp to employees	Convener	To be conducted by 10 th of July
	3.Any other matter	None		


Dr. Mohammed Güthigar
Convener

Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.


Dr. Leena K.C
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTACHED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



Yenepoya (Deemed to be University)

**ATTENDANCE FOR THE INTERNAL COMPLAINTS COMMITTEE MEETING ON
 TUESDAY, JUNE 02, 2020 AT 11.00A.M AT HOSPITAL BOARD ROOM, YMCH**

SL. NO	NAME & DESIGNATION	SIGNATURE
1.	Dr. Laena K.C Chairperson	
2.	Dr. Mohammed Githigan Convener.	
3.	Dr. Uma Kulkarni	
4.	St. Aileen Mathias	
5.		
6.		
7.		
8.		
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16.		
17.		
18.		
19.		
20.		
21.		

Chairperson
 Internal Complaints Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.

Convener
 Internal Complaints Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.

ATTESTED



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Yenepoya (Deemed to be University)

The Internal Complaints Committee Yenepoya (Deemed to be University)


Meeting Notice

22.11.2019

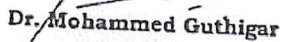
It is hereby informed that a meeting of the Internal Complaints Committee will be held on 26.11.2019 at 9.30am at YMCH Board Room. Kindly make it convenient to attend the meeting.

Agenda

1. Welcome
2. Reading the minutes of previous meeting held on 26.03.2019 and approval
3. Action taken report
4. Standard Operating Procedure (SOPs) for Internal Complaints Committee
5. Conducting an enquiry of a complaint
6. Any other matter with the permission of the chair


Dr. Leena K.C. Dean
Chairperson
Mangalore - 575 018

Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.


Dr. Mohammed Guthigar
Convener
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.


ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Derlakatte
Mangalore - 575 018, Karnataka



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Yenepoya (Deemed to be University)

Yenepoya (Deemed to be University)

Minutes of the Internal Complaints Committee Meeting

Ref. No: Internal Complaints Committee meeting/5		Venue: YMCH Board Room	Date: 26.11.2019	Time: 9.30 am
Members present: List attached				
Sl. No	Agenda Points discussed	Decision taken	Responsibility	Status
1	Adopting the proceedings of the meeting held on 26.03.2019.	Passed		
2	Action taken report Reviewed			
	a. Posters depicting on the theme 'Sexual Harassment at Work Place is a Crime' for publicity in the Institutions under YMCH		Dr. Mohammed Guthigar, Convener	Done.
	b. Guest Lecture on Sexual Harassment at Work Place for Teaching staff, Non teaching staff, Students and Gender Champions		Dr. Mohammed Guthigar, Convener	Conducted with support from Dept. of MSW
	c. Video competition for UG, PG, Teaching and Non Teaching staff		Dr. Mohammed Guthigar	To be conducted on any suitable occasion
	d. SOP for Internal Complaints Committee	Discussed and additional inputs from all the members was requested.	All the members	To send comments/points to the Convener
3	Conducting an enquiry of a complaint lodged by one staff	Chairperson briefed the nature of the complaint received and action initiated so far. Decided to conduct the enquiry	The Chairperson, the Convener and other members of the Committee	Enquiry conducted after the meeting.
4	Any other matter	Decided to write a letter to the Registrar to nominate a member in the place of Mr. Sunil, HR Dept. who got retired from services.	Chairperson	

(Signature)
Dr. Mohammed Guthigar
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

Dr. Mohammed Guthigar
HOD-MSW
Yenepoya (Deemed to be University)

(Signature)
Dr. Leena K.C 11/12/19
Chairperson
Principal / Dean
Yenepoya Nursing College
Deralakatte
Mangalore-575018
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018..

WITNESSED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)

**ATTENDANCE FOR THE INTERNAL COMPLAINTS COMMITTEE MEETING ON
 TUESDAY, NOVEMBER 26, 2019 @ 9.30 A.M AT HOSPITAL BOARD ROOM, YMCH**

SL. NO	NAME & DESIGNATION	SIGNATURE
1.	Dr Reema KC, Dean YMC	<i>Reema</i>
2.	Dr. Mohammed Aulagan	<i>Mohammed</i>
3.	Dr Lavina Nereula	<i>Lavina</i>
4.	Sr. Aileen Mathias	<i>Aileen</i>
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Reema
 Chairperson
 Internal Complaints Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.

Mohammed
 Convener
 Internal Complaints Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.

ATTESTED

K.S.
 Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 018, Karnataka



The Internal Complaints Committee

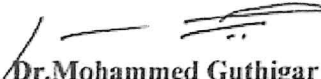
20.03.2019

Meeting Notice

It is hereby informed that the meeting of The Internal Complaints Committee will be held on Tuesday, 26th March 2019 at 11.00 am at Yenepoya Medical College Hospital Board Room. Kindly make it convenient to attend the meeting.

Agenda


1. Welcome
2. Proceedings of the previous meeting and action taken report
3. Review of complaints
4. Any other matter with the permission of the Chairperson
5. Vote of thanks


Dr. Mohammed Guthigar
Convenor

Dr. Leena.K.C
Chairperson

Copy to
All the members
Medical Superintendent-YMCH
Registrar, YU
Finance Officer, YU
Office File

ATTESTED



Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka


Yenepoya (Deemed to be University)

Yenepoya (Deemed to be University)

Minutes of the Internal Complaints Committee Meeting

Ref. No: Internal Complaints Committee meeting/4		Venue: YMCH Committee Room	Date: 26.03.2019	Time: 10 am
Members present: List attached				
Sl. No	Agenda Points discussed	Decision taken	Responsibility	Status
1	Adopting the proceedings of the meeting held on 10/08/2018.	Passed		
2	Action taken report Reviewed and decisions were taken			
	a. Posters depicting on the theme 'Sexual Harassment at Work Place is a Crime' for publicity in the Institutions		Dr. Mohammed Guthigar, Convener	Done. Posters were printed and pasted on strategic locations in the constituent Institution of Yenepoya (Deemed to be University). Posters to be supplied to Yenepoya Ayurveda and Homeopathy Colleges at AYUSH Campus Naringana
	b. A request for dedicated telephone number for making complaints regarding sexual harassment on emergency situation		Dr. Leena KC, Chair Person	Not approved by the COO
	c. Guest Lecture on Sexual Harassment at Work Place for Teaching staff		Dr. Mohammed Guthigar	As the Guest Speaker was not available on the proposed dates it could not be conducted. Re-scheduled it in the month of April
	d. Information sessions for staff and students.		Dr. Mohammed Guthigar	Not conducted. To be planned after discussing with the


 Chairperson
 Internal Complaints Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.


 Convener
 Internal Complaints Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.

ATTESTED



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Yenepoya (Deemed to be University)

				Heads of Depts./Sections of respective depts.
	e. Conducting training programme for Gender Champions and Internal Complaints Committee members		Dr. Leena KC	Not conducted. To be planned in the month of May.
	f. Self defense training sessions		Dr. Leena KC	Conducted for the B.Sc Nursing students by the YNC. Students from other courses/ colleges not attended.
	g. Video competition for UG, PG, Teaching and Non Teaching staff not			Not conducted. To be planned after Guest Talk and Gender Champions Training
3	Review of complaints:			No complaints available for review
4	SOP for Internal Complaints Committee	A draft of SOP for Internal Complaints Committee prepared by Dr. Mohammed Guthigar was circulated. It was suggested to send it to every member by email for comments	Dr. Mohammed Guthigar	April

Prepared by:


Dr. Mohammed Guthigar
Convener HOD
Department of MSW
Yenepoya Medical College Hospital
Deralakatte, Mangalore-575 018
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

Approved by:


Dr. Leena K.C. 7/1/19
Chairperson
Principal, Nanna
Yenepoya Nursing College
Deralakatte
Mangalore-575018
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED

Dr. Gangabai Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)

**ATTENDANCE FOR THE INTERNAL COMPLAINTS COMMITTEE MEETING ON
TUESDAY, MARCH 26, 2019 @ 10.00 A.M AT HOSPITAL BOARD ROOM, YMCH**

SL. NO	NAME & DESIGNATION	SIGNATURE
1.	Dr. LEENA K.C	<i>Dr. Leena</i>
2.	Dr. Nileen Mathias	<i>Nileen</i>
3.	Dr. Uma Kulkarni	<i>Uma</i>
4.	M.R. SUNEEL S. KUMAR	<i>Suneel</i>
5.	Dr. Mohammed Athigara	<i>Mohammed Athigara</i>
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[Signature]
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

[Signature]
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

W ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Derlakatte
Mangalore - 575 018, Karnataka



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Yenepoya (Deemed to be University)

The Internal Complaints Committee

Date: 3.08.2018

Meeting Notice

It is hereby informed that the meeting of the Internal Complaints Committee will be held on 10.8.2018 at 10.00am at Yenepoya Medical College Hospital Board Room. Kindly make it convenient to attend the meeting.

Agenda:

1. Welcome
2. Presentation by Dr. Uma Kulkarni Professor of Ophthalmology and member of Committee regarding the highlights of the workshop on sexual harassment of women at work place (prevention prohibition and Redressal) Act 2013 held in Bangalore
3. Preparation of Standard Operating Procedure (SOPs) for Internal Complaints Committee
4. Plan activities to be conducted in the campus
5. Any other matter

Dr. Leena K C
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

Copy to:
All the members
Medical Superintendent – YMCH
Registrar, YU
Finance Officer, YU
Office File

Dr. Mohammed Guthigar
Convener
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)

Yenepoya University
Internal Complaints Committee
Minutes of the meeting

The Internal Complaints Committee meeting was held on 10.08.2018 at 10am at Yenepoya Medical College Hospital Board Room.

Attendance: As per attendance list maintained. Dr.Lavina Noronha, External Expert has informed her absence. Gender Champions of the Yenepoya (Deemed to be University) were invited to the wo

Dr. Leena K.C, Dean of Yenepoya Nursing College and Chairperson of the Committee chaired & conducted the proceedings.

Agenda

1. Welcome
2. Presentation by Dr.Una Kulkarni, Prof.of Ophthalmology and member of the Committee regarding highlights of the workshop on 'Sexual harassment of women at workplace' (Prevention,Prohibition and Redressal) Act 2013 held at Bangalore.
3. Review of complaints.
4. Activities to be conducted in the campus.
5. Standard Operating Procedures (SOPs) for Internal complaints committee
6. Any other matter with the permission of the Chairperson
7. Vote of thanks

Proceedings:

1. Dr. Leena K C, chairperson of the Committee welcomed and conducted the proceedings.
2. Dr. Una Kulkarni presented details about the workshop she had attended in Bangalore. She described the definition of sexual harassment, constitution of internal complaints committee, working modality and taking action. She submitted the copies of books/ manuals which she had received during the workshop to the chairperson of the Committee for dissemination.
3. Preparation of Standard Operating Procedures (SOPs) for Internal Complaints Committee (ICC): It was decided to prepare the SOPs based on the 'Sexual harassment of women at workplace' (Prevention, Prohibition and Redressal) Act 2013 and also SOPs of various Committees of Yenepoya Medical College Hospital. Dr.Mohammed Guthigar would prepare the draft and circulate among the members for comments.
4. It was noted that the Committee has not received any complaints on sexual harassment.
5. Activities to be conducted in the campus:

It was resolved to conduct the following activities:


- Publicity through posters in all areas of the university.
- Fix one telephone number for making complaints on emergency situations.
- Conduct guest lecture on 'Sexual Harassment at workplaces' by an external expert which will be organized through Dr. Bhatya.
- Information sessions will be conducted in batches for staff, students (PG & UG) of all departments. Explore the possibility of disseminating the information to PGs when orientation programmes are held for new PGs.
- Conduct training programme preferably on Saturday engaging an outside expert for the gender champions & ICC members.
- Self defense training will be conducted for all 1st year students of all colleges by coordinating with respective Dean/Principals of constituent colleges of Yenepoya, deemed to be University.
- Video competition for UG/PG/ non teaching/ teaching faculty will be conducted on the theme 'Sexual Harassment at workplace'. Guidelines will be worked out. Best two video clips will be awarded. For publicity through website and other social media coordinate with Mr. Rajesh Kurkern, Deputy Director of IT.

Meeting concluded with vote of thanks by the convener.


Dr.Mohammed Guthigar
 Convener HOD
 Department of MSW
 Yenepoya Medical College Hospital
 Deralakatte, Mangalore-18
 Convener
 Internal Complaints Committee
 Yenepoya University
 Mangalore - 575 018.


Dr.Leena.K.C
 Chairperson
 Principal / Dean
 Yenepoya Nursing College
 Deralakatte
 Mangalore-575018
 Chairperson
 Internal Complaints Committee
 Yenepoya University
 Mangalore - 575 018.

ATTESTED


Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)

Yenepoya Medical College Hospital, Mangalore


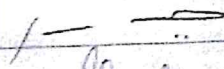

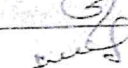
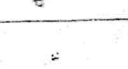



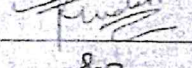
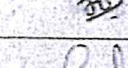


Attendance sheet

Date: 10.06.2018

Time: 10.00 AM

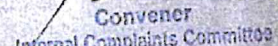
Venue: Board Room, YMCH

Meeting: Yenepoya (Deemed to be University) Internal Complaints Committee

Sl. No	Name & Designation	Signature
1.	Dr Keena KC	
2	Dr. Mohammed Kuttyan.	
3	Dr Uma Kulkarni	
4	Dr. Bhanumathi	
5	MR. SUNEEL S. KUMAR	
<u>Invited</u>		
6.	Nithya B.V	
7	ANNA. A.S.	
8	Kevin. Pinto	
9.	Mudasir Rashid Baba	
10.	Suneel	
11	Dr SHAKIRA MOOKA KUTTY	
12.	Dr Gladys Colaco	



Chairperson
 Internal Complaints Committee
 Yenepoya University
 Mangalore - 575 018.


 Convener
 Internal Complaints Committee
 Yenepoya University
 Mangalore - 575 018.

ATTESTED



Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)

The Internal Complaints Committee


Date: 3.01.2018


Meeting Notice

It is hereby informed that the first meeting of the reconstituted Internal Complaints Committee will be held on Saturday 6th January 2018 at 11.30am at Yenepoya Medical College Hospital Board Room. Kindly make it convenient to attend the meeting.

Agenda:

1. Welcome and introduction of members
2. Introduction to the objectives and functions of the committee
3. Review of complaints and suggesting measure
4. Any other matter with the permission of the Chair
5. Vote of thanks


Dr. Leena K C
Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.
Copy to
All the members
Medical Superintendent – YMCH
Registrar, YU
Finance Officer, YU
Office File


Dr. Mohammed Guthigar
Co-Chairperson
Internal Complaints Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Derlakarte
Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)

Yenepoya University
Internal Complaints Committee

Minutes of the meeting

The Internal Complaints Committee meeting was held on 06.01.2018 at 11.30am at Yenepoya Medical College Hospital Board Room.

Dr. Leena K.C, Dean of Yenepoya Nursing College and Chairperson of the Committee chaired & conducted the proceedings.

Agenda

1. Welcome and introduction of members
2. Introduction to the objectives and functions of the Committee
3. Review of complaints and suggesting measures
4. Any other matter with the permission of the Chairperson
5. Vote of thanks

Proceedings:

1. Dr. Mohammed Guthigar, convener welcomed the members.
2. Dr. Mohammad Amin Wani, Chief Operating Officer/Medical Superintendent of Yenepoya Medical College Hospital briefed the objectives and scope of Internal Complaints Committee. He highlighted the salient features of the Sexual Harassment of Women at Workplace Act 2013. He also told that the Committee has the powers to receive complaints and take appropriate action after carefully studying the merits of the complaint. It is required to maintain a complaint register and decide on the future course of action. Committee can meet once in 6 months even there are complaints or not. Further Committee can also meet as frequently depending on the complaints received by the Committee.
3. **Review of complaints and suggesting measures**
The Committee noted that there are no complaints received from anyone till the day of the meeting.
4. Any other matter with the permission of the Chairperson


The Committee proposed action on the following items:

- Adequate publicity should be made about the Committee in all the institutions/departments/sections functioning under Yenepoya University through posters and other appropriate publicity tools.
- Take printouts of the Act and send copies through email to all the Committee Members.
- The students and the staff can lodge their written complaints through the heads of the respective institutions.
- Organize education programmes for the teaching/non-teaching staff/students of the institutions operating under Yenepoya University. On such programme (1hour duration) can be conducted in


Chairperson
Internal Complaints Committee
Yenepoya University
Mangalore - 575 018.


Convener
Internal Complaints Committee
Yenepoya University
Mangalore - 575 018.

ATTESTED


Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)

the month of March 2018 for teaching/Non-teaching with a resource person invited from outside Advocate and Director of a NGO Mrs. Marlin Martis name was proposed.


- The self defense training which was conducted earlier for the students of the constituent colleges of Yenepoya University can be continued for the new batch of students.
- A short video on prevention of sexual harassment competition may be conducted for the students of constituent colleges of Yenepoya University on any appropriate date dedicated for women's issues.

The meeting concluded with vote of thanks by the Convener.


Dr. Mohammed Guthigar
 Convener
 Internal Complaints Committee
 Yenepoya University
 Mangalore - 575 018.


Dr. Leena K.C.
 Chairperson/Dean
 Yenepoya Nursing College
 Deralakatte
 Mangalore - 575 018
 Chairperson
 Internal Complaints Committee
 Yenepoya University
 Mangalore - 575 018.

ATTESTED


Dr. Gangadhara Somayaji K.S.
 Registrar
 Yenepoya (Deemed to be University)
 University Road, Deralakatte
 Mangalore - 575 018, Karnataka



Date: 10/07/2017

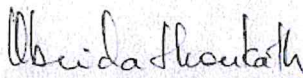
NOTICE

Sub: Internal complaints committee meeting


There will be a meeting scheduled on 13.07.2017 at 11.00 am in board room of the
Vice Chancellor.

Cc to:

1. Dr. Vina Vaswani - Member
Professor & HOD, Forensic medicine & Toxicology, YMC
2. Sr. Mariola D Souza, Secretary Jeevandhara Social service - Member
3. Dr. Lavina Noronha, President Ave Maria palliative care - Member
4. Mrs. Obeida Shoukath - Secretary
Student Welfare Officer, Yenepoya University


Mrs. Obeida Shoukath, Convener
Secretary, Internal Complaints Committee
Internal Complaints Committee, Yenepoya University
Mangalore - 575 018, Karnataka

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore - 575 018, Karnataka

Yenepoya (Deemed to be University)

Minutes of meeting of the "Internal Complaints Committee" held on 13-07-2017 at 11.00a.m
Board Room of the Vice Chancellor

Member's Present:

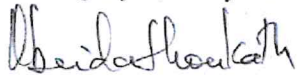
1. Dr. Asha P Shetty , Dean, Faculty of Nursing, Yenepoya University
2. Dr. Vina Vaswani, Professor & HOD, Forensic medicine & Toxicology, YMC
3. Sr. Mariola D'Souza, Secretary Jeevandhara Social service
4. Dr. Lavina Noronha , President Ave Maria Palliative care
5. Mrs. Obeida Shoukath Student Welfare Officer Yenepoya University

Agenda :

1. Welcome
2. Minutes of the previous meeting
3. Report of the activities
4. Any other matter

The meeting started at 11.00 am with the welcome address by committee chairperson Dr. Asha P Shetty. The minutes of the previous meeting were readout. Chairperson said Self Defense Techniques sessions are going on as per the schedule. It was also said that if any complaints of harassment can be brought into the notice of chairperson through proper channel. It was also said that if any activities to be planned can be discussed in the next meeting.

Meeting adjourned by the vote of thanks from committee secretary Mrs. Obeida Shoukath.



Mrs. Obeida Shoukath

Secretary
Student Welfare Officer
Yenepoya (Deemed to be University)
Deralakatte, Mangaluru-575018


ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Yenepoya (Deemed to be University)



Date: 24/04/2017

NOTICE

Sub: Internal complaints committee meeting

There will be a meeting scheduled on 26.04.2017 at 10.30 am in board room of the Vice Chancellor.

Cc to:

1. Dr. Vina Vaswani - Member
Professor & HOD, Forensic medicine & Toxicology, YMC
2. Sr. Mariola D Souza, Secretary Jeevandhara Social service - Member
3. Dr. Lavina Noronha, President Ave Maria palliative care - Member
4. Mrs. Obeida Shoukath - Secretary
Student Welfare Officer, Yenepoya University

Obeida Shoukath

Mrs. Obeida Shoukath, Convener
Secretary Internal Complaints Committee
Yenepoya University
Mangalore - 575 018.

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

Minutes of meeting of the "Internal Complaints Committee" held on 26-04-2017 at 10.30a.m
Board Room of the Vice Chancellor

Member's Present:

1. Dr. Asha P Shetty , Dean, Faculty of Nursing, Yenepoya University
2. Dr. Vina Vaswani, Professor & HOD, Forensic medicine & Toxicology, YMC
3. Sr. Mariola D'Souza, Secretary Jeevandhara Social service
4. Dr. Lavina Noronha , President Ave Maria Palliative care
5. Mrs. Obeida Shoukath Student Welfare Officer Yenepoya University

Agenda :

1. Welcome
2. Minutes of the previous meeting
3. Report of the activities
4. Any other matter

The Committee Chairperson welcomed the members of Committee and the minutes of the previous meeting were readout. Chairperson informed Self Defense Techniques sessions are going on as per the scheduled dates on every Wednesday. It was informed to encourage all the constituent college female students to join for the session which is of free of cost. It was also said that if any complaints of harassment can be brought into the notice of chairperson through proper channel.

Meeting adjourned by the vote of thanks from committee secretary Mrs. Obeida Shoukath.



Mrs. Obeida Shoukath
Secretary
Student Welfare Officer
Yenepoya (Deemed to be University)
Deralakatte, Mangaluru-575018

ATTESTED



Yenepoya (Deemed to be University)



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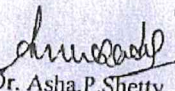
Date : 08/09/2016

Sub: Internal complaints committee meeting

There will be a meeting scheduled on 14.09.2016 at 10.00 am in board room of the Vice Chancellor.

Cc to:

1. Dr. Vina Vaswani
Professor & HOD, Forensic medicine & Toxicology, YMC - Member
2. Dr. Vijayalaxmi, Assoc. Prof. ENT, YMCH - Member
3. Dr. Rekha P D, Dy. Director, YRC - Member
4. Dr. R P Pai, Professor, Community Medicine Department - Member
5. Mrs. Lilly Chandran, Center for Ethics - Member
6. Mrs. Gladys MSW Department - Member
7. Dr. Ashwini Shetty, Anatomy - Member
8. Dr. Poonam, Community Medicine Department - Member
9. Dr. Rashmi Jain, Ophthalmology department, YMCH - Member
10. Mrs. Obeida Shoukath
Student Welfare Officer, Yenepoya University - Member
Secretary


Chairperson Dr. Asha.P.Shetty
Internal Complaints Committee Chairman
Yenepoya Internal complaints committee
Mangalore - 575 018
Principal / Dean
Yenepoya Nursing College
Deralakatte
Mangalore-575018

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

**Minutes of the Meeting of the "Internal Complaints Committee" held on
14.09.2016 at 10.30 am Board Room of the Vice Chancellor**

Member's present:

12. Dr. Asha.P.Shetty Dean, Faculty of Nursing, Yenepoya University	Chairman
13. Dr. Vina Vaswani Professor & HOD, Forensic medicine & Toxicology, YMC	- Member
14. Dr. Vijayalaxmi, Assoc. Prof. ENT, YMCH	- Member
15. Dr. Rekha P D, Dy. Director, YRC	- Member
16. Dr. R P Pai, Professor, Community Medicine Department	- Member
17. Mrs. Lilly Chandran, Center for Ethics	- Member
18. Mrs. Gladys MSW Department	- Member
19. Dr. Ashwini Shetty, Anatomy	- Member
20. Dr. Poonam, Community Medicine Department	- Member
21. Dr. Rashmi Jain, Ophthalmology department, YMCH	- Member
22. Mrs. Obeida Shoukath Student Welfare Officer, Yenepoya University	- Member Secretary


Agenda:

1. Welcome
2. Minutes of the previous meeting
3. Report of activities
4. Any other

- The Chairperson welcomed the members of the committee
- Minutes of the previous meeting were read out
- Chairperson informed that the self defense technique sessions are under progress
- So far around 450 females including majority students & few staffs have been trained.
- Chairperson remarked that more female students from Medical & Dental College are also to be encouraged to participate. A circular will be issued from Registrar' office once again for information.
- Meeting adjourned at 11.30am


Chairperson
Principal / Dean
Yenepoya Nursing College
Deralakatte
Mangalore-575018

ATTESTED


Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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Antiragging Committee Minutes of the Meeting and Action Taken 2016-2021

Anti Ragging Committee

Summary of the minutes of the meeting of the Anti ragging committee of the constituent units for the year 2020-2021

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	12.01.2021	1.Prevention of ragging in the college and campus	1. Committee members to be vigilant especially in between classes & during break time 2. Regular counseling of students for early identification of ragging
			2. Conduct of Anti-ragging awareness program	Antiragging awareness program by Dr. Shivsharan Shetty conducted on 20.02.2021
2	Faculty of Medicine (Yenepoya Medical college)	07.01.2021	1. Collection of self declaration from parents & students	Self declaration was collected from parents & students through the UGC online portal.
			2. To organize a session on anti-ragging	An online interactive session 'Ragging and how to deal with it?' by Dr. Pracheth was organized during the foundation course.
			3. Prevention of ragging in the hostels	Constitution of night visit squads and schedule for hostel visit was made.
3	Faculty of Nursing (Yenepoya Nursing College)	04.03.2021	Creating awareness about the ill effects of ragging	1. Display of posters & anti-ragging guidelines 2. Committee member details to be put on the website 3. Vigilance during clinical postings 4. Hostel visits
		01.12.2020	Anti-ragging measures and conduct of awareness program	1. Awareness program was conducted for I BSc Nursing on 10.12.2020 2. Monitoring of CCTV cameras in sensitive areas 3. Hostel visits
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	02.09.2020	1. To sensitize senior students regarding ragging	Since the students were attending online classes and were at home, it was decided to brief them again once they return to the campus
			2. Commencement of BPT 2020 Batch & organization of induction program	Due to the pandemic the batch commenced from 28.09.2020. Induction program was held

ATTESTED


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Yenepoya (Deemed to be University)

				from 14 th -19 th September 2020. The student welfare officer addressed the students regarding anti-ragging measures in the campus & hostel.
		16.06.2021	Prevention of ragging on campus	1. Students were sensitized regarding measures taken to prevent ragging on campus 2. Day and night squads were formulated 3. Sensitization regarding UGC helpline
5	Faculty of Pharmacy	06.12.2020	Prevention of ragging on campus	Antiragging awareness program organized on 23 rd , 24 th & 25 th February 2021
		05.06.2021	Involvement of Police Inspector Ullal in anti-ragging activities	The inspector showed his enthusiasm to be a part of anti-ragging programs and it was decided to invite him for future programs.
6	Yenepoya Institute of Arts, Science and Commerce	25.02.21	Violation of code of conduct in the hostel	Senior students who entered the junior students rooms at night and used abusive language were placed under suspension & fine was imposed.
7	Faculty of Ayurveda	04.03.2021	1. Discussion regarding implementation of day squad duty for the academic year 2020-21	Due to Covid-19 pandemic the fresh academic year will be conducted online and hence squad duty cannot be implemented.
			2. Anti-ragging weekly report for 2020-21	As the fresh term will be conducted online the anti-ragging weekly report will not be implemented.
8	Faculty of Homeopathy	02.01.2021	Prevention of ragging in campus	1. Vice Principal suggested to include the class representatives in the meeting henceforth
		19.02.21	Prevention of ragging in campus	Day and night squads were formed
		19.04.2021	Reinforcement of Anti-ragging measures	Dean suggested to include more posters regarding the ill-effects of ragging on the walls of the lobby & entrance. Necessary action was taken.

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DEEMED TO BE UNIVERSITY
Registered under Section 3 of the UGC Act 1956
Accredited by NAAC with 'B' Grade

Yenepoya (Deemed to be University)

Summary of the minutes of the meeting of the Anti ragging committee of the constituent units for the year 2019-2020

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	10.07.2019	1.Prevention of ragging by close vigilance by a team of faculty members from each floor in the dental college building	No cases reported. Special attention to be given during the interval between classes, especially in the corridors and cafeterias.
			2. A seminar regarding anti-ragging to be conducted to create awareness among students.	'Ragging: A Menace'- seminar by Dr. Sanath Shetty, Prof. and Head, Dept. of prosthodontics on 03.08.2019 as a part of 'Deeksharambh' 'Ragging: A Menace'- seminar by Dr. Shivasharan Shetty, DCI member on 24.10.2019
2	Faculty of Medicine (Yenepoya Medical college)	20.09.2019	1. Discussion of UGC guidelines	Sensitization of 1 st year students by distribution of manual on anti ragging policy
			2. Anti ragging measures	No cases reported. Committee members were assigned to designated areas like college building, library and hostel.
3	Faculty of Nursing (Yenepoya Nursing College)	22.06.2020	1. Activities for the next academic year	a) Preparation of circulars regarding hazards of ragging b) Selection of representatives from each batch to be members of the committee c) Poster competition at the beginning of the academic year
			27.11.2019	1. Anti ragging measures
		27.11.2019	2. Complaint regarding misbehavior of 2 nd year student in hostel room F4.	Enquiry was conducted and the issue was found to be unrelated to ragging.
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	Weekly reports from July-September 2019	1. Prevention of ragging in campus	No cases reported. a) Regular night visits to the hostel and personally enquiring with the students about ragging episodes.
5	Faculty of Pharmacy	16.12.2020	a) Committee re-constitution b) Anti-ragging awareness lecture for 1 st year D.Pharm	No cases reported. Committee reconstituted and sensitization lecture conducted through Mrs. Sunitha Prabhu

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		28.10.2020	Anti-ragging awareness lecture for 1 st year B.Pharm students	No cases reported. Awareness program conducted on 10.11.2020 by Mrs. Obeida Shoukath.
		23.06.2020	Anti ragging awareness program to be introduced in Deeksharambh	No cases reported. Awareness program onducted online.
		02.05.2020	a) To appoint an in-charge for collection of ragging related complaints b) Fixation of meeting schedules	- Dr. Sunil Menghani was appointed for the same. - Meeting schedule: 3 rd week for the first 3 months, quarterly for the remaining academic year and emergency case based meetings.
6	Faculty of Arts, Science, Commerce and Management	08.03.2020	Discussion regarding anti-ragging measures	No cases reported in the institution or hostel.
		05.11.2019	Discussion regarding anti-ragging measures	Few disciplinary issues were noted in the hostel and appropriate action was taken. No cases of ragging were reported.
7	Faculty of Ayurveda	27.12.2019, 11.11.2019, 12.10.2019	Discussion on: a) UGC anti-ragging online affidavit b) Ragging related incidents	No cases of ragging reported. - Successfully completed the UGC anti-ragging affidavit filling and uploading for 1 st BAMS students. - No incidents of ragging reported.
		09.09.2019	Reconstitution of antiragging committee, day and night squads	Committee reconstitution done
8	Faculty of Homoeopathy	01.02.2020, 09.01.2020	Discussion regarding anti-ragging measures	No cases of ragging reported
		28.12.2019	Monitoring of student movement and activities	CCTV installed in all floors to monitor student activity
		14.11.2019	Review of anti-ragging measures	No incidences of ragging reported. Separate lunch timings for seniors and juniors
		26.10.2019, 28.09.2019	Discussion regarding anti-ragging measures	Display of anti ragging rules and regulations boards.
		31.08.2019	a) Nomination of student representative b) Instructions to mentors and squad members	- Ms. Misba Khan , I BHMS, was nominated as student representative. - Mentors and squad members were briefed regarding their duties and responsibilities.

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Yenepoya (Deemed to be University)

Summary of the minutes of the meeting of the Anti ragging committee of the constituent units for the year 2018-2019

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	23.07.2018	1.Prevention of ragging by close vigilance by a team of faculty members from each floor in the dental college building	No cases reported. Members were asked to frequently interact with freshly joined students.
			2. A seminar regarding anti-ragging to be conducted to create awareness among students.	'Ragging: A Menace'- seminar by Dr. Shaji.K.Joseph, DCI member on 12.12.2018
2	Faculty of Medicine (Yenepoya Medical college)	30.08.2018	1.Prevention of ragging in the college and campus	No cases reported. Members of the committee to act as squad members for overall monitoring of classrooms, campus and hostels.
3	Faculty of Nursing (Yenepoya Nursing College)	23.08.2018	1.Prevention of ragging in the college and campus	No cases reported. a) Regular hostel rounds are being conducted b) Principal to address the boys on 24/08/18
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	31.10.2018, 08.09.2018, 23.08.2018, 08.08.2018, 24.07.2018, 09.07.2018	Prevention of ragging by increasing awareness among students	No incidences reported. Anti-ragging measures and consequences are displayed in college. Senior students were sensitized about the consequences of ragging
5	Faculty of Pharmacy	03.10.2018, 20.12.2017	Update on anti-ragging measures	No cases of ragging reported.

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Yenepoya (Deemed to be University)

Summary of the minutes of the meeting of the Anti ragging committee of the constituent units for the year 2017-2018

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	04.08.2017	1.Prevention of ragging by close vigilance by a team of faculty members from each floor in the dental college building	No cases reported. Regular interaction of the members with senior and junior students to detect early signs of trouble was suggested.
			2. A seminar regarding anti-ragging to be conducted to create awareness among students.	'Ragging: A Menace'- seminar by Dr. Shivasharan Shetty, DCI member on 29.11.2017
2	Faculty of Medicine (Yenepoya Medical college)	13.08.2017	Prevention of ragging in the college and campus	No cases reported. Members of the committee to act as squad members for overall monitoring of classrooms, campus and hostels.
3	Faculty of Nursing (Yenepoya Nursing College)	10.10.2017	Prevention of ragging in the college and campus	No cases reported. a) Anti ragging video show for all batches. b) Close vigilance during clinical hours and regular hostel rounds to be conducted.
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	28.10.2017, 20.09.2017, 25.08.2017, 12.08.2017, 31.07.2017, 20.07.2017.	Prevention of ragging by increasing awareness among students regarding consequences and support services available.	No cases of ragging reported. a) Arrangement of day and night squads. b) Students advised to move in groups.

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Summary of the minutes of the meeting of the Anti ragging committee of the constituent units for the year 2016-2017

Sl.No.	Name of the constituent unit	Date of the meeting	Agenda	Action taken/Remarks
1	Faculty of Dentistry (Yenepoya Dental College)	17.09.2016	1.Prevention of ragging by close vigilance by a team of faculty members from each floor in the dental college building	No cases reported. Members were asked to keep a watch on students in their designated area during college hours.
			2. A seminar regarding anti-ragging to be conducted to create awareness among students.	'Ragging: A Menace'- seminar by Dr. Shivasharan Shetty, DCI member on 28.11.2016
2	Faculty of Medicine (Yenepoya Medical college)	27.09.2016	1. Discussion regarding circulars: a) UGC Letter No. F.9-1I2013 dated 12 September 2015 on formation of Anti-Ragging Cell in Educational Institutions and b) MHRD Anti-Ragging Cell DL-810.	Unanimously decided to strictly adopt the rules and regulations as per the notifications.
			2.Prevention of ragging in the college and campus	No cases reported. It was noted that all students of the college study in a very friendly and peaceful atmosphere without a single case of ragging in the past or present academic session.
3	Faculty of Nursing (Yenepoya Nursing College)	08.08.2016	1. Prevention of ragging in the college and campus	No cases reported. It was suggested to monitor the CCTV cameras in sensitive areas of the campus.
4	Faculty of allied and basic sciences (Yenepoya Physiotherapy college)	28.10.2016, 19.10.2016, 30.09.2016, 15.09.2016, 31.08.2016, 17.08.2016, 02.08.2016, 20.07.2016 04.07.2016	Prevention of ragging by increasing awareness among students regarding consequences and support services available.	No cases of ragging reported. a) Arrangement of day and night squads. b) Students advised to move in groups.

ATTESTED


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Ref: No. Y/REG/ACA/Meeting Notice/2021

Date: 19/02/2021

NOTICE

A meeting of the University Antiragging Monitoring Committee is convened on 24th February 2021 at 2:30 p.m., in the Scholar's Room, Office of the Vice-Chancellor.

Agenda of the meeting :

1. To review the reports of the Antiragging Committees of Constituent colleges of Yenepoya (Deemed to be University) and to suggest action in unresolved cases.
2. Any other matter for discussion with the permission of the chair.

Members:

- | | |
|--|----------|
| 1. Pro Vice Chancellor | Chairman |
| 2. Registrar | Member |
| 3. Principal , Yenepoya Institute of Arts, Commerce & Management | Member |
| 4. Principal , Faculty of Allied and Health Care Professionals | Member |
| 5. Controller of Examinations | Member |
| 6. Finance Officer | Member |
| 7. Assistant Registrar | Member |
| 8. Mrs. Obcida Shoukath, Students Welfare Officer | Member |
| 9. Campus Security Officer | Member |
| 10. Senior Resident Warden, Ladies Hostel | Member |
| 11. Senior Resident Warden, Boys Hostel | Member |
| 12. Mrs. Suniltha Prabhu, Student Welfare Officer | Convener |


CONVENER
Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

To: All the above members

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REGISTRAR
Yenepoya (Deemed to be University)
University Road, Deralor, 11e
Mangalore - 575 018


CHAIRMAN
Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.


ATTESTED

Dr.Gangadhara Somayaji K.S.
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Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)



University Anti-ragging Monitoring Committee Minutes of the meeting held on 24th February 2021

Members present:

1. Pro Vice Chancellor	Chairman
2. Registrar	Member
3. Principal, YIASC	Member
4. Principal, Faculty of Allied and Health Care Professionals	Member
5. Controller of Examinations	Member
6. Mrs. Obeida Shaikath, Student Welfare Officer	Member
7. Mr. Milan Kumar, Campus Security Officer	Member
8. Senior Resident Warden, Ladies Hostel	Member
9. Senior Resident Warden, Boys Hostel	Member
10. Mrs. Smitha Prabhu, Student Welfare Officer	Convener

Members excused:

1. Principal, Yenepoya Medical College	Member
2. Finance officer	Member
3. Assistant Registrar	Member

Minutes of the meeting:

- The meeting of the University anti-ragging committee which was to be held in 2020 was postponed to the present date due to delayed admissions and unavailability of fresher students on the campus owing to the Covid-19 pandemic and all academic activities being conducted in the online mode in most of the constituent units.
- The minutes of the meeting of the anti-ragging committees of the constituent units were reviewed and no complaints of ragging were reported.
- The reports of the flying squads and hostel night visit squads were reviewed and no incidents of ragging were reported.


CONVENOR
 Convener

Anti-ragging Monitoring Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.


REGISTRAR
 Registrar
 Yenepoya (Deemed to be University)
 University Road, Dargachatti
 Mangalore - 575 018



CHAIRMAN

Anti-ragging Monitoring Committee
 Yenepoya (Deemed to be University)
 Mangalore - 575 018.

Copy to:

All the above members

ATTESTED


Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
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 Mangalore- 575 018, Karnataka

Yenepoya (Deemed to be University)



Ref: No. Y/REG/ACA/Meeting Notice/2019

Date: 06/12/2019

NOTICE

A meeting of the University Antiragging Monitoring Committee, is convened on 11th December 2019 at 2:00 p.m., in the Scholar's Room, Office of the Vice-Chancellor.

Agenda of the meeting :

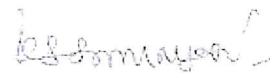
1. To review the reports of the Antiragging Committees of Constituent colleges of Yenepoya (Deemed to be University) and to suggest action in unresolved cases.
2. Any other matter for discussion with the permission of the chair.

Members:

- | | |
|---|----------|
| 1. Pro Vice Chancellor | Chairman |
| 2. Registrar | Member |
| 3. Principal, Yenepoya Medical College | Member |
| 4. Principal, Yenepoya Dental College | Member |
| 5. Controller of Examinations | Member |
| 6. Finance Officer | Member |
| 7. Assistant Registrar | Member |
| 8. Students Welfare Officers | Member |
| 9. Security Officer | Member |
| 10. Senior Resident Warden, Ladies Hostel | Member |
| 11. Senior Resident Warden, Boys Hostel | Member |
| 12. Campus Administrator | Convener |




CHAIRMAN
Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 016.



REGISTRAR
Registrar
Yenepoya (Deemed to be University)
University Road, Beralakatte
Mangalore - 575 016.

To: All the above members

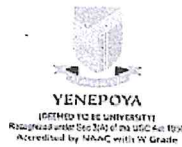
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Convener
Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 016.

ATTESTED

Yenepeya (Deemed to be University)



Minutes of the meeting of Antiragging Monitoring Committee of the University held on 11th December 2019.

Members present:

1. Pro Vice Chancellor	Chairman
2. Registrar	Member
3. Principal, Yenepeya Medical College	Member
4. Principal, Yenepeya Dental College	Member
5. Controller of Examinations	Member
6. Finance Officer	Member
7. Assistant Registrar	Member
8. Students Welfare Officers	Member
9. Security Officer	Member
10. Senior Resident Warden, Ladies Hostel	Member
11. Senior Resident Warden, Boys Hostel	Member
12. Campus Administrator	Convener

Minutes of the meeting:

1. Reports of the Antiragging committee of the constituent colleges, anti-ragging squads and flying squads were noted.
2. Reports of the Antiragging monitoring cell – night visits to hostels were noted.
3. There were no ragging incidents reported.
4. Reports of the night visit squads and day time squads in colleges to prevent menace of ragging were noted.


CHAIRMAN


Antiragging Monitoring Committee
 Yenepeya (Deemed to be University)
 Mangalore - 575 018.


REGISTRAR

Registrar
 Yenepeya (Deemed to be University)
 University Road, Deralakatte
 Mangalore - 575 018.

Copy to:

All the above members


 Convener
 Antiragging Monitoring Committee
 Yenepeya (Deemed to be University)
 Mangalore - 575 018.

ATTESTED


 Dr. Gangadhar Somayaji K.S.
 Registrar
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 Mangalore - 575 018, Karnataka



Ref: No. Y/REG/ACA/Meeting Notice/2018

Date: 14/12/2018

NOTICE

A meeting of the University Antiragging Monitoring Committee, is convened on 20th December 2018 at 3:00 p.m., in the Scholars Room, Office of the Vice-Chancellor.

Agenda of the meeting:


- To review the reports of the Antiragging Committees of Constituent colleges and to suggest action in unresolved cases.
- Any other matter for discussion with the permission of the chair.

Members:

- | | |
|--|------------|
| 1. Registrar | : Chairman |
| 2. Principal, Yenepoya Dental College | : Member |
| 3. Principal, Yenepoya Medical College | : Member |
| 4. Principal, Yenepoya Nursing College | : Member |
| 5. Principal, Yenepoya Physiotherapy College | : Member |
| 6. Principal, Yenepoya Pharmacy College | : Member |
| 7. Circle Inspector of Police, Ullal | : Member |
| 8. Mrs.Obeida Shoukath, Students Welfare Officer | : Member |
| 9. Mrs Sunita Prabhu, Student Welfare Officer | : Member |
| 10. Security Officer | : Member |
| 11. Senior Resident Warden, Ladies Hostel | : Member |
| 12. Senior Resident Warden, Boys Hostel | : Member |
| 13. Campus Officer | : Convener |

To: All the above members

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REGISTRAR

Registrar

Yenepoya (Deemed to be University)
University Road, Deralakatte,
Mangalore - 575 018.

Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

Convener

Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED



Minutes of the meeting of Antiragging Monitoring Committee of the University held on 20th December 2018.

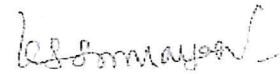
Members present :

- | | | |
|--|---|----------|
| 1. Registrar | - | Chairman |
| 2. Principal, Yenepoya Dental College | - | Member |
| 3. Principal, Yenepoya Medical College | - | Member |
| 4. Principal, Yenepoya Nursing College | - | Member |
| 5. Principal, Yenepoya Physiotherapy College | - | Member |
| 6. Principal, Yenepoya Pharmacy College | - | Member |
| 7. Circle Inspector of Police, Ullal | - | Member |
| 8. Mrs.Obeida Shoukath, Students Welfare Officer | - | Member |
| 9. Mrs. Sunita Prabhu, Student Welfare Officer | - | Member |
| 10. Security Officer | - | Member |
| 11. Senior Resident Warden, Ladies Hostel | - | Member |
| 12. Senior Resident Warden, Boys Hostel | - | Member |
| 13. Campus Officer | - | Convener |

Proceedings of the meeting:

1. Reports of the Antiragging committee of the constituent colleges, the antiragging monitoring cell and the night visit squads and flying squads were noted. No instances of ragging were reported.
2. Notification from the UGC D.O. No. F.1-15/2009 (ARC) pt-III to step up anti-ragging mechanism by way of adequate publicity through various mechanisms was noted and was decided to publish this on the University website.
3. Contact details and UGC grievance helpline was displayed at all the colleges.

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REGISTRAR

Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore - 575 018

(Chairman)

Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.

ATTESTED



Convener
Antiragging Monitoring Committee
Yenepoya (Deemed to be University)
Mangalore - 575 018.



Ref. No. Y/REG/ACA/Meeting Notice/2017

Date: 11/12/2017

NOTICE

A meeting of the University Antiragging Monitoring Committee, is convened on 18th December 2017 at 2:00 p.m., in the Scholar's Room, Office of the Vice-Chancellor.

The agenda is as follows:

1. Deliberate and discuss issues forwarded to the Committee to take action on and decide, by the Antiragging Committees of Constituent colleges.
2. Any other matter for discussion with the permission of the chair.

Members:

- | | |
|--|------------|
| 1. Registrar | - Chairman |
| 2. Principal, Yenepoya Dental College | - Member |
| 3. Principal, Yenepoya Medical College | - Member |
| 4. Principal, Yenepoya Nursing College | - Member |
| 5. Principal, Yenepoya Physiotherapy College | - Member |
| 6. Principal, Yenepoya Pharmacy College | - Member |
| 7. Circle Inspector of Police, Ullal | - Member |
| 8. Mrs.Obeida Shoukath, Students Welfare Officer | - Member |
| 9. Mrs Sunita Prabhu, Student Welfare Officer | - Member |
| 10. Security Officer | - Member |
| 11. Senior Resident Warden, Ladies Hostel | - Member |
| 12. Senior Resident Warden, Boys Hostel | - Member |
| 13. Campus Officer | - Convener |

To: All the above members

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REGISTRAR

Registrar

Yenepoya University
University Road, Deralakatte

Mangalore - 575 018

Chairman
Antiragging Monitoring Committee
Yenepoya University
Mangalore - 575 018.

Convener

Antiragging Monitoring Committee
Yenepoya University
Mangalore - 575 018.

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



Minutes of the meeting of Antiragging Monitoring Committee of the University

held on 18th December 2017


Members present :


1. Registrar	-	Chairman
2. Principal, Yenepoya Dental College	-	Member
3. Principal, Yenepoya Medical College	-	Member
4. Principal, Yenepoya Nursing College	-	Member
5. Principal, Yenepoya Physiotherapy College	-	Member
6. Principal, Yenepoya Pharmacy College	-	Member
7. Circle Inspector of Police, Ullal	-	Member
8. Mrs. Obeida Shoukath, Student Welfare Officer	-	Member
9. Mrs. Sunita Prabhu, Student Welfare Officer	-	Member
10. Security Officer	-	Member
11. Senior Resident Warden, Ladies Hostel	-	Member
12. Senior Resident Warden, Boys Hostel	-	Member
13. Campus Officer	-	Convener

Minutes of the meeting:

- Reports of the Antiragging committee of the constituent colleges were noted.
- Reports of the Antiragging monitoring cell – night visits to hostels were noted.
- Reports of the night visit squads and day time squads in colleges to prevent menace of ragging were noted.
- There were no instances of ragging reported.
- It was suggested to implement Flying squads for surprise visits to hostels.
- The existing standard operating procedures (SOP) for prevention of ragging was amended as per the UGC guidelines of 2017 (Ref no. D.O. No. F.1-15/2009 (ARC) pt-III dated 25th July 2017). The amended SOP draft was circulated among the members and approved.

Copy to:
 All the above members


REGISTRAR Chairman
 Registrar, Antiragging Monitoring Commi
 Yenepoya University, Yenepoya University
 University Road, Deralakatte, Mangalore - 575 013.


Convener
 Antiragging Monitoring Committee
 Yenepoya University
 Mangalore - 575 013.

ATTESTED



Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 013, Karnataka



YENEPOYA
(DEEMED TO BE UNIVERSITY)
Recognized under Sec 3(A) of the UGC Act 1956
Accredited by NAAC with 'B' Grade

Yenepoya (Deemed to be University)



Ref: No. Y/REG/ACA/Meeting Notice/2016

Date: 06/11/2016

NOTICE

A meeting of the University Antiragging Monitoring Committee, is convened on 12th November 2016 at 2:00 p.m., in the Scholar's room, Office of the Vice Chancellor.

Agenda:


1. Deliberate and discuss issues forwarded to the Committee to take action on and decide, by the Antiragging Committees of Constituent colleges.
2. Any other matter for discussion with the permission of the chair


Members:

- | | |
|--|------------|
| 1. Assistant Registrar | - Chairman |
| 2. Principal, Yenepoya Dental College | - Member |
| 3. Principal, Yenepoya Medical College | - Member |
| 4. Principal, Yenepoya Nursing College | - Member |
| 5. Principal, Yenepoya Physiotherapy College | - Member |
| 6. Circle Inspector of Police, Ullal | - Member |
| 7. Students Welfare Officer | - Member |
| 8. Security Officer | - Member |
| 9. Senior Resident Warden, Ladies Hostel | - Member |
| 10. Senior Resident Warden, Boys Hostel | - Member |
| 11. Administrative Officer (Hostels) | - Convener |


To: All the above members

Copy to: File copy


REGISTRAR
Registrar
Yenepoya University
University Road, Deralakatte
Mangalore - 575 018


Convener
Antiragging Monitoring Committee
Yenepoya University
Mangalore - 575 018.

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



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(DEEMED TO BE UNIVERSITY)
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Yenepoya (Deemed to be University)



Antiragging Monitoring Committee - Yenepoya University Minutes of the meeting held on 12th November 2016

Members present:

- | | | |
|--|---|----------|
| 1. Principal, Yenepoya Dental College | - | Member |
| 2. Principal, Yenepoya Medical College | - | Member |
| 3. Principal, Yenepoya Nursing College | - | Member |
| 4. Circle Inspector of Police, Ullal | - | Member |
| 5. Students Welfare Officer | - | Member |
| 6. Security Officer | - | Member |
| 7. Senior Resident Warden, Ladies Hostel | - | Member |
| 8. Senior Resident Warden, Boys Hostel | - | Member |
| 9. Administrative Officer (Hostels) | - | Convener |

Members absent:

- | | | |
|--|---|----------|
| 1. Assistant Registrar | - | Chairman |
| 2. Principal, Yenepoya Physiotherapy College | - | Member |

Minutes of the meeting:

1. The meeting was chaired by the Principal, Yenepoya Dental College. The University has already constituted a Monitoring Committee at the University level vide notification dated 2.08.2016. Principals of the constituent colleges were requested to form Day Time Squads.
2. To constitute common Hostel night visit squads for a period of 3 months from the date of commencement of UG (MBBS/BDS) courses, the Principals are to be requested to forward the names of the faculty. Draft of the letter addressed to the Principals- YMC, YDC, YNC and YPC is placed for approval and issuance.
3. The chairman briefed the members regarding the third amendment to the Principal regulations of the UGC on Curbing the menace of Ragging in Higher Educational Institutions 2009 dated 29.06.2016. Clause 3(j) was included in Para 3 under heading what constitutes ragging.

Copy to:
All the above members

REGISTRAR
Registrar

Yenepoya University
University Road, Deralakatte
Mangalore - 575 012

ATTESTED

Convener
Antiragging Monitoring Committee
Yenepoya University
Mangalore - 575 012

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore - 575 012, Karnataka